



# MS Office and Desktop Applications

## Welkin Computer Training

\* Indicates Courses in English

For enquiry on schedule update and course outlines, please visit our website at [www.welkin.com.hk](http://www.welkin.com.hk) or you may also contact us by: **Email:** [training@welkin.com.hk](mailto:training@welkin.com.hk) **Tel:** 3605 3322 (CT), 3605 3377 (MK) **Fax:** 3605 3399 (CT), 3605 3398 (MK)

Course	Centre	Dates	Day	Time	Course	Centre	Dates	Day	Time
<b>1. MOS Excel Certification Workshop (Exam Preparation &amp; Certification Exam)</b>									
<i>\$850 (Including exam voucher with free retake, exam drilling and certification exam), half-day</i>									
PXL-6A16K	Mk	16/12	Sa	9:30a - 1:00p	MS16-17121C	Ct	14/12	Th	2:00p - 5:00p
PXL-6B24K	Mk	24/2	Sa	2:00p - 5:30p					9:30a - 12:30p
PXL-6A9K	Mk	9/6	Sa	9:30a - 1:00p	MS16-18011C	Ct	26/1	Fr	2:00p - 5:00p
<b>2. MOS Word Certification Workshop (Exam Preparation &amp; Certification Exam)</b>									
<i>\$850 (Including exam voucher with free retake, exam drilling and certification exam), half-day</i>									
PWD-6B16C	Ct	16/12	Sa	2:00p - 5:30p	MS16-18031K	Mk	2/3	Fr	9:30a - 12:30p
PWD-6A24K	Mk	3/3	Sa	9:30a - 1:00p					2:00p - 5:00p
PWD-6B9K	Mk	9/6	Sa	2:00p - 5:30p	MS16-18071K	Mk	23/7	Mo	9:30a - 12:30p
<b>3. MOS PowerPoint Certification Workshop (Exam Preparation &amp; Certification Exam)</b>									
<i>\$850 (Including exam voucher with free retake, exam drilling and certification exam), half-day</i>									
PPP-6B16C	Ct	16/12	Sa	2:00p - 5:30p					2:00p - 5:00p
PPP-6A24K	Mk	10/3	Sa	9:30a - 1:00p	MS16-18091C	Ct	4/9	Tu	9:30a - 12:30p
PPP-6B9K	Mk	9/6	Sa	2:00p - 5:30p					2:00p - 5:00p
<b>4. ACA InDesign Certification Workshop (Exam Preparation &amp; Certification Exam)</b>					<b>7. Office Collaboration with Google Drive and Google Forms</b>				
<i>\$850 (Including exam voucher with free retake, exam drilling and certification exam), half-day</i>					<i>\$960, 1 day or 2 evenings</i>				
PIND-6B16C	Ct	16/12	Sa	2:00p - 5:30p	GOOG-17111K	Mk	14/11	Tu	9:30a - 12:30p
PIND-6A24K	Mk	24/2	Sa	9:30a - 1:00p					2:00p - 5:00p
PIND-6B9K	Mk	9/6	Sa	2:00p - 5:30p	GOOG-17121C	Ct	20/12	We	9:30a - 12:30p
<b>5. Microsoft Office 365 Overview</b>									
<i>(\$960, 6 Hours in 2 sessions)</i>									
O365-17111C	Ct	17/11	Fr	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18011C	Ct	3/1	We	9:30a - 12:30p
O365-17121K	Mk	12/12	Tu	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18021K	Mk	2/2	Fr	9:30a - 12:30p
O365-18011K	Mk	30/1	Tu	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18031K	Mk	28/3	We	9:30a - 12:30p
O365-18031K	Mk	13/3	Tu	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18041K	Mk	3/4	Tu	9:30a - 12:30p
O365-18041K	Mk	6/4	Fr	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18051C	Ct	16/5	We	9:30a - 12:30p
O365-18051C	Ct	14/5	Mo	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18061K	Mk	13/6	We	9:30a - 12:30p
O365-18061K	Mk	27/6	We	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18071K	Mk	10/7	Tu	9:30a - 12:30p
O365-18071K	Mk	6/7	Fr	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18081K	Mk	31/8	Fr	9:30a - 12:30p
O365-18081C	Ct	6/8	Mo	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	GOOG-18091C	Ct	27/9	Th	9:30a - 12:30p
O365-18091K	Mk	17/9	Mo	9:30a - 12:30p					2:00p - 5:00p
				2:00p - 5:00p	<b>8. Social Media and Facebook Marketing</b>				
<b>6. Microsoft Office 2016 for Office 2007/2010/2013 Users</b>					<i>\$1040, 1 day or 2 evenings</i>				
<i>\$960, 1 day or 2 evenings</i>									
MS16-17111K	Mk	20/11	Mo	9:30a - 12:30p	FACE-14C32C	Ct	6,9/11	Mo,Th	7:00p - 10:00p
					*FACE-25C17E	Ct	6,8/11 (Eng)	Mo,We	7:00p - 10:00p
					FACE-6D32K	Mk	18/11	Sa	10:00a - 1:00p
									2:00p - 5:00p
					FACE-24C7K	Mk	21,23/11	Tu,Th	7:00p - 10:00p
					FACE-17121C	Ct	1/12	Fr	9:30a - 12:30p
									2:00p - 5:00p
					FACE-6D18C	Ct	2/12	Sa	10:00a - 1:00p
									2:00p - 5:00p
					*FACE-6D2E	Ct	16/12 (Eng)	Sa	10:00a - 1:00p
									2:00p - 5:00p
					FACE-53C8C2	Ct	27,29/12	We,Fr	7:00p - 10:00p
					FACE-6D30K	Mk	13/1	Sa	10:00a - 1:00p
									2:00p - 5:00p
					FACE-35C3K	Mk	17,19/1	We,Fr	7:00p - 10:00p
					FACE-6D32C	Ct	27/1	Sa	9:45a - 12:45p
									2:00p - 5:00p
					*FACE-13C15E	Ct	29,31/1 (Eng)	Mo,We	7:00p - 10:00p
					FACE-18011C	Ct	29/1	Mo	9:30a - 12:30p



Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
COFB-41D1K	Mk 1/2 to 1/3	Th,Mo	2:00p - 5:00p 9:45a -12:45p	*CBAB-35C24E	Ct 24/1 to 28/2 (Eng)	We,Fr	7:00p -10:00p
COFB-13D26C	Ct 26/2 to 21/3	Mo,We	2:00p - 5:00p 9:45a -12:45p	CBAB-25C6C	Ct 6/2 to 13/3	Tu,Fr	7:00p -10:00p
*COFB-42C61E	Ct 1/3 to 26/4 (Eng)	Th,Tu	2:00p - 5:00p 7:00p -10:00p	*CBAB-6D10E	Ct 10/2 to 17/3 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
COFB-24D20K	Mk 20/3 to 17/4	Tu,Th	2:00p - 5:00p 9:45a -12:45p	CBAB-52C9K	Mk 9/3 to 13/4	Fr,Tu	7:00p -10:00p
*COFB-25D20E	Ct 20/3 to 17/4 (Eng)	Tu,Fr	2:00p - 5:00p 9:45a -12:45p	CBAB-6D10K	Mk 10,17,24/3; 7,14/4	Sa	10:00a - 1:00p 2:00p - 5:00p
COFB-6D7K	Mk 7/4 to 26/5	Sa	2:00p - 5:00p 10:00a - 1:00p	*CBAB-52C23E	Ct 23/3 to 27/4 (Eng)	Fr,Tu	7:00p -10:00p
COFB-24D24C	Ct 24/4 to 24/5	Tu,Th	2:00p - 5:00p 9:45a -12:45p	CBAB-13C26C	Ct 26/3 to 30/4	Mo,We	7:00p -10:00p
*COFB-6D5E	Ct 5/5 to 23/6 (Eng)	Sa	2:00p - 5:00p 10:00a - 1:00p	*CBAB-6D7E	Ct 7,14,21,28/4; 5/5 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
COFB-6D12C	Ct 12/5 to 30/6	Sa	2:00p - 5:00p 10:00a - 1:00p	CBAB-41C26K	Mk 26/4 to 28/5	Th,Mo	7:00p -10:00p
COFB-35D16K	Mk 16/5 to 8/6	We,Fr	2:00p - 5:00p 9:45a -12:45p	CBAB-52C4C	Ct 4/5 to 8/6	Fr,Tu	7:00p -10:00p
*COFB-13D21E	Ct 21/5 to 13/6 (Eng)	Mo,We	2:00p - 5:00p 9:45a -12:45p	CBAB-6D12K	Mk 12,19,26/5; 2,9/6	Sa	10:00a - 1:00p 2:00p - 5:00p
COFB-6D9K	Mk 9/6 to 28/7	Sa	2:00p - 5:00p 10:00a - 1:00p	*CBAB-13C51E	Ct 21/5 to 25/6 (Eng)	Mo,We	7:00p -10:00p
COFB-35D20C	Ct 20/6 to 13/7	We,Fr	2:00p - 5:00p 9:45a -12:45p	*CBAB-6D49E	Ct 9,16,23,30/6; 7/7 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
<b>\$2300 x 3 monthly instalments (total \$6900, \$1380 after 80% CEF reimbursement) 48 hours in 16 sessions, 2 sessions per week</b>				<b>14. Spreadsheet Modeling in Corporate Finance (CEF Approved)</b>			
COFC-35C33C	Ct 25/10 to 15/12	We,Fr	7:00p -10:00p	<b>\$3150 x 2 monthly instalments (total \$6300, \$1260 after 80% CEF reimbursement), 30 hours in 10 sessions, 2 sessions per week</b>			
COFC-13C6K	Mk 6/11 to 3/1	Mo,We	7:00p -10:00p	CSSB-52C27K	Mk 27/10 to 28/11	Fr,Tu	7:00p -10:00p
*COFC-13C27E	Ct 27/11 to 24/1 (Eng)	Mo,We	7:00p -10:00p	CSSB-14C32C	Ct 11/12 to 18/1	Mo,Th	7:00p -10:00p
COFC-6D9K	Mk 9/12 to 3/2	Sa	10:00a - 1:00p 2:00p - 5:00p	CSSB-6D16K	Mk 16,30/12; 6,13,20/1	Sa	10:00a - 1:00p 2:00p - 5:00p
COFC-24C12C	Ct 12/12 to 6/2	Tu,Th	7:00p -10:00p	CSSB-42C1K	Mk 1/2 to 8/3	Th,Tu	7:00p -10:00p
COFC-6D16C	Ct 16/12 to 10/2	Sa	10:00a - 1:00p 2:00p - 5:00p	CSSB-6D24C	Ct 24/2; 3,10,17,24/3	Sa	10:00a - 1:00p 2:00p - 5:00p
COFC-25C32K	Mk 19/12 to 20/2	Tu,Fr	7:00p -10:00p	CSSB-35C14C	Ct 14/3 to 18/4	We,Fr	7:00p -10:00p
*COFC-6D6E	Ct 6/1 to 3/3 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	CSSB-6D7C	Ct 7,14,21,28/4; 5/5	Sa	10:00a - 1:00p 2:00p - 5:00p
*COFC-52C12E	Ct 12/1 to 9/3 (Eng)	Fr,Tu	7:00p -10:00p	CSSB-14C7C	Ct 7/5 to 7/6	Mo,Th	7:00p -10:00p
COFC-6D3K	Mk 3/2 to 7/4	Sa	10:00a - 1:00p 2:00p - 5:00p	CSSB-6D9K	Mk 9,16,23,30/6; 7/7	Sa	10:00a - 1:00p 2:00p - 5:00p
COFC-13C32K	Mk 5/2 to 4/4	Mo,We	7:00p -10:00p	CSSB-35C27C	Ct 27/6 to 27/7	We,Fr	7:00p -10:00p
COFC-35C7C	Ct 7/2 to 6/4	We,Fr	7:00p -10:00p	<b>15. Financial Modeling with Excel VBA (CEF Approved)</b>			
COFC-6D24K	Mk 24/2 to 21/4	Sa	10:00a - 1:00p 2:00p - 5:00p	<b>\$2300 x 3 monthly instalments (total \$6900, \$1380 after 80% CEF reimbursement), 39 hours in 13 sessions, 2 sessions per week</b>			
COFC-6D10C	Ct 10/3 to 5/5	Sa	10:00a - 1:00p 2:00p - 5:00p	CVBC-51C17K	Mk 17/11 to 8/1	Fr,Mo	7:00p -10:00p
*COFC-6D10E	Ct 10/3 to 5/5 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	CVBC-25C23C	Ct 23/1 to 9/3	Tu,Fr	7:00p -10:00p
COFC-35C21K	Mk 21/3 to 16/5	We,Fr	7:00p -10:00p	*CVBC-6D3E	Ct 3/2 to 24/3 (Eng)	Sa	10:00a - 1:00p
COFC-14C26C	Ct 26/3 to 24/5	Mo,Th	7:00p -10:00p		3/2 to 17/3 (Eng)	Sa	2:00p - 5:00p
*COFC-13C23E	Ct 23/4 to 13/6 (Eng)	Mo,We	7:00p -10:00p	CVBC-6D10K	Mk 10/2 to 7/4	Sa	10:00a - 1:00p
COFC-14C77K	Mk 7/5 to 5/7	Mo,Th	7:00p -10:00p		10/2 to 24/3	Sa	2:00p - 5:00p
COFC-52C18C	Ct 18/5 to 13/7	Fr,Tu	7:00p -10:00p	CVBC-35C33K	Mk 21/2 to 6/4	We,Fr	7:00p -10:00p
*COFC-25C19E	Ct 19/6 to 10/8 (Eng)	Tu,Fr	7:00p -10:00p	*CVBC-14C26E	Mk 26/2 to 16/4 (Eng)	Mo,Th	7:00p -10:00p
COFC-25C26K	Mk 26/6 to 17/8	Tu,Fr	7:00p -10:00p	CVBC-6D17C	Ct 17/3 to 5/5	Sa	10:00a - 1:00p
<b>13. Business Analysis with Microsoft Excel (CEF Approved)</b>					17/3 to 28/4	Sa	2:00p - 5:00p
<b>\$2925 x 2 monthly instalments (total \$5850, \$1170 after 80% CEF reimbursement), 30 hours in 10 sessions, 2 sessions per week</b>				CVBC-52C25K	Mk 25/5 to 6/7	Fr,Tu	7:00p -10:00p
CBAB-42C26K	Mk 26/10 to 28/11	Th,Tu	7:00p -10:00p	<b>\$3450 x 2 monthly instalments (total \$6900, \$1380 after 80% CEF reimbursement), 39 hours in 13 sessions, 2 sessions per week</b>			
CBAB-6D32K	Mk 4,11,18,25/11; 2/12	Sa	10:00a - 1:00p 2:00p - 5:00p	CVBB-6D4C	Ct 4/11 to 16/12	Sa	10:00a - 1:00p
*CBAB-24C33E	Ct 5/12 to 9/1 (Eng)	Tu,Th	7:00p -10:00p		4/11 to 9/12	Sa	2:00p - 5:00p
CBAB-25C5K	Mk 5/12 to 12/1	Tu,Fr	7:00p -10:00p	*CVBB-52C10E	Ct 10/11 to 29/12 (Eng)	Fr,Tu	7:00p -10:00p
*CBAB-6D9E	Ct 9/12 to 13/1 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	CVBB-6D2K	Mk 2/12 to 20/1	Sa	10:00a - 1:00p
CBAB-14C11C	Ct 11/12 to 18/1	Mo,Th	7:00p -10:00p		2,9,16,30/12; 6,13/1	Sa	2:00p - 5:00p
CBAB-6D33K	Mk 6,13,20,27/1; 3/2	Sa	10:00a - 1:00p 2:00p - 5:00p	*CVBB-6D44E	Ct 2/12 to 20/1 (Eng)	Sa	10:00a - 1:00p
CBAB-14C32K	Mk 22/1 to 1/3	Mo,Th	7:00p -10:00p		2/12 to 13/1 (Eng)	Sa	2:00p - 5:00p
				CVBB-24C34C	Ct 5/12 to 18/1	Tu,Th	7:00p -10:00p
				*CVBB-24C2E	Ct 2/1 to 13/2 (Eng)	Tu,Th	7:00p -10:00p
				CVBB-42C4K	Mk 4/1 to 20/2	Th,Tu	7:00p -10:00p
				CVBB-6D33C	Ct 6/1 to 24/2	Sa	10:00a - 1:00p
					6,13,20,27/1; 3,10/2	Sa	2:00p - 5:00p
				CVBB-13C12C	Ct 12/3 to 25/4	Mo,We	7:00p -10:00p
				*CVBB-6D54E	Ct 7/4 to 19/5 (Eng)	Sa	10:00a - 1:00p
					7/4 to 12/5 (Eng)	Sa	2:00p - 5:00p

Course	Centre	Dates	Day	Time	Course	Centre	Dates	Day	Time
CVBB-13C9K	Mk	9/4 to 21/5	Mo,We	7:00p-10:00p	<b>18. Solving Common PC Problems</b>				
*CVBB-53C13E	Ct	13/4 to 25/5 (Eng)	Fr,We	7:00p-10:00p	<i>\$960, 1 day</i>				
CVBB-6D14K	Mk	14/4 to 26/5	Sa	10:00a- 1:00p	ESP0-17121C	Ct	12/12	Tu	9:30a-12:30p
		14/4 to 19/5	Sa	2:00p- 5:00p					2:00p- 5:00p
CVBB-42C3C	Ct	3/5 to 19/6	Th,Tu	7:00p-10:00p	ESP0-18011C	Ct	22/1	Mo	9:30a-12:30p
*CVBB-6D64E	Ct	2/6 to 14/7 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
		2/6 to 7/7 (Eng)	Sa	2:00p- 5:00p	ESP0-18031K	Mk	29/3	Th	9:30a-12:30p
<b>16. Database Management with Microsoft Access (CEF Approved)</b>									2:00p- 5:00p
<i>\$2925 x 2 monthly instalments (total \$5850, \$1170 after 80% CEF reimbursement), 30 hours in 10 sessions, 2 sessions per week</i>					ESP0-18051C	Ct	7/5	Mo	9:30a-12:30p
CIMB-13C30C	Ct	30/10 to 29/11	Mo,We	7:00p-10:00p					2:00p- 5:00p
CIMB-6D33K	Mk	18,25/11; 2,9,16/12	Sa	10:00a- 1:00p	ESP0-18071K	Mk	27/7	Fr	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
CIMB-24C12K	Mk	12/12 to 16/1	Tu,Th	7:00p-10:00p	ESP0-18091C	Ct	13/9	Th	9:30a-12:30p
*CIMB-6D16E	Ct	16/12 to 20/1 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	<b>19. Workshop on Networking Fundamentals</b>				
*CIMB-25C2E	Ct	2/1 to 2/2 (Eng)	Tu,Fr	7:00p-10:00p	<i>\$2460, 2 days</i>				
CIMB-6D13K	Mk	13,20,27/1; 3,10/2	Sa	10:00a- 1:00p	EN01-17111C	Ct	16,17/11	Th,Fr	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
CIMB-25C23C	Ct	23/1 to 27/2	Tu,Fr	7:00p-10:00p	EN01-17121K	Mk	21,22/12	Th,Fr	9:30a-12:30p
CIMB-6D3K	Mk	3,10,17,24/3; 7/4	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	EN01-18021C	Ct	27,28/2	Tu,We	9:30a-12:30p
*CIMB-13C55E	Ct	5/3 to 9/4 (Eng)	Mo,We	7:00p-10:00p					2:00p- 5:00p
CIMB-13C5K	Mk	5/3 to 9/4	Mo,We	7:00p-10:00p	EN01-18041K	Mk	16,17/4	Mo,Tu	9:30a-12:30p
*CIMB-6D50E	Ct	10/3 to 14/4 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	EN01-18061C	Ct	7,8/6	Th,Fr	9:30a-12:30p
CIMB-24C24C	Ct	24/4 to 31/5	Tu,Th	7:00p-10:00p					2:00p- 5:00p
*CIMB-42C3E	Ct	3/5 to 7/6 (Eng)	Th,Tu	7:00p-10:00p	EN01-18081K	Mk	28,29/8	Tu,We	9:30a-12:30p
CIMB-6D34K	Mk	5,12,19,26/5; 2/6	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	EN01-18101C	Ct	2,3/10	Tu,We	9:30a-12:30p
*CIMB-6D2CE	Ct	2,9,16,23,30/6 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	<b>20. Microsoft Outlook 2013</b>				
CIMB-35C13K	Mk	13/6 to 13/7	We,Fr	7:00p-10:00p	<i>\$960, 1 day</i>				
<b>17. Diploma in e-Shop Creation and Digital Marketing (CEF Approved)</b>					NO13-17111K	Mk	10/11	Fr	9:30a-12:30p
<i>\$3000 x 2 monthly instalments (total \$6000, \$1200 after 80% CEF reimbursement), 30 hours in 10 sessions, 2 sessions per week</i>									2:00p- 5:00p
*CMKB-25C17E	Ct	18/10 to 22/11 (Eng)	We,Mo	7:00p-10:00p	NO13-17121C	Ct	28/12	Th	9:30a-12:30p
CMKB-6D32K	Mk	4,11,18,25/11; 2/12	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	NO13-18021C	Ct	9/2	Fr	9:30a-12:30p
CMKB-24C7K	Mk	7/11 to 7/12	Tu,Th	7:00p-10:00p					2:00p- 5:00p
CMKB-6D18C	Ct	18,25/11; 2,9,16/12	Sa	10:00a- 1:00p	NO13-18041K	Mk	23/4	Mo	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
*CMKB-6D2E	Ct	2,9,16,30/12; 6/1 (Eng)	Sa	10:00a- 1:00p	NO13-18061C	Ct	13/6	We	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
CMKB-53C8C	Ct	8/12 to 12/1	Fr,We	7:00p-10:00p	NO13-18081K	Mk	3/8	Fr	9:30a-12:30p
CMKB-6D30K	Mk	30/12; 6,13,20,27/1	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	<b>21. Microsoft Windows 10</b>				
CMKB-35C3K	Mk	3/1 to 2/2	We,Fr	7:00p-10:00p	<i>\$960, 1 day or 2 evenings</i>				
CMKB-6D32C	Ct	13,20,27/1; 3,10/2	Sa	9:45a-12:45p	WN10-17111C	Ct	15/11	We	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
*CMKB-13C15E	Ct	15/1 to 14/2 (Eng)	Mo,We	7:00p-10:00p	WN10-17121K	Mk	21/12	Th	9:30a-12:30p
CMKB-14C5C	Ct	5/2 to 15/3	Mo,Th	7:00p-10:00p					2:00p- 5:00p
CMKB-24C20K	Mk	20/2 to 22/3	Tu,Th	7:00p-10:00p	WN10-18011K	Mk	4/1	Th	9:30a-12:30p
*CMKB-6D33E	Ct	24/2 to 24/3 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	WN10-18021C	Ct	6/2	Tu	9:30a-12:30p
CMKB-6D10K	Mk	10,17,24/3; 7,14/4	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	WN10-18031K	Mk	22/3	Th	9:30a-12:30p
CMKB-25C20C	Ct	20/3 to 24/4	Tu,Fr	7:00p-10:00p					2:00p- 5:00p
CMKB-6D33C	Ct	7,14,21,28/4; 5/5	Sa	10:00a- 1:00p	WN10-18041K	Mk	4/4	We	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
*CMKB-35C11E	Ct	11/4 to 11/5 (Eng)	We,Fr	7:00p-10:00p	WN10-18051C	Ct	17/5	Th	9:30a-12:30p
CMKB-13C16K	Mk	16/4 to 16/5	Mo,We	7:00p-10:00p					2:00p- 5:00p
CMKB-6D21K	Mk	21,28/4; 5,12,19/5	Sa	10:00a- 1:00p	WN10-18061K	Mk	6/6	We	9:30a-12:30p
				2:00p- 5:00p					2:00p- 5:00p
CMKB-13C7C	Ct	7/5 to 6/6	Mo,We	7:00p-10:00p	WN10-18071K	Mk	12/7	Th	9:30a-12:30p
*CMKB-6D36E	Ct	26/5; 2,9,16,23/6 (Eng)	Sa	10:00a- 1:00p					2:00p- 5:00p
				2:00p- 5:00p	WN10-18081C	Ct	8/8	We	9:30a-12:30p
									2:00p- 5:00p
					WN10-18091K	Mk	4/9	Tu	9:30a-12:30p
									2:00p- 5:00p
					WN10-18101K	Mk	10/10	We	9:30a-12:30p

<i>Course</i>	<i>Centre</i>	<i>Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre</i>	<i>Dates</i>	<i>Day</i>	<i>Time</i>
<b>22. Microsoft Windows 8</b>				2:00p - 5:00p					2:00p - 5:00p
<i>\$960, 1 day or 2 evenings</i>					OFT0-18061C	Ct	19/6	Tu	9:30a-12:30p
WIN8-17111K	Mk	3/11	Fr	9:30a-12:30p	OFT0-18071K	Mk	31/7	Tu	2:00p - 5:00p
WIN8-17121C	Ct	5/12	Tu	2:00p - 5:00p	OFT0-18081K	Mk	22/8	We	9:30a-12:30p
				9:30a-12:30p	OFT0-18091C	Ct	18/9	Tu	2:00p - 5:00p
				2:00p - 5:00p	OFT0-18101K	Mk	9/10	Tu	9:30a-12:30p
<b>23. Microsoft Windows 7</b>									2:00p - 5:00p
<i>\$960, 1 day</i>					<b>27. Collaboration between Word, Excel and PowerPoint</b>				
WIN7-17111C	Ct	22/11	We	9:30a-12:30p	<b>2010/2007</b>				
WIN7-17121K	Mk	13/12	We	2:00p - 5:00p	<i>\$960, 1 day</i>				
				9:30a-12:30p	CWEP-17111K	Mk	27/11	Mo	9:30a-12:30p
				2:00p - 5:00p	CWEP-17121C	Ct	15/12	Fr	2:00p - 5:00p
<b>24. Mastering Acrobat 11 Professional</b>					CWEP-18011K	Mk	3/1	We	9:30a-12:30p
<i>\$960, 1 day</i>					CWEP-18021C	Ct	23/2	Fr	2:00p - 5:00p
EAB6-17111C	Ct	24/11	Fr	9:30a-12:30p	CWEP-18031K	Mk	15/3	Th	9:30a-12:30p
EAB6-17121K	Mk	8/12	Fr	2:00p - 5:00p	CWEP-18041C	Ct	4/4	We	2:00p - 5:00p
EAB6-18011C	Ct	8/1	Mo	9:30a-12:30p	CWEP-18051K	Mk	9/5	We	9:30a-12:30p
EAB6-18021K	Mk	20/2	Tu	2:00p - 5:00p	CWEP-18061C	Ct	20/6	We	2:00p - 5:00p
EAB6-18031C	Ct	27/3	Tu	9:30a-12:30p	CWEP-18071K	Mk	17/7	Tu	9:30a-12:30p
EAB6-18041K	Mk	25/4	We	2:00p - 5:00p	CWEP-18081C	Ct	28/8	Tu	2:00p - 5:00p
EAB6-18051C	Ct	17/5	Th	9:30a-12:30p	CWEP-18091K	Mk	11/9	Tu	9:30a-12:30p
EAB6-18061K	Mk	15/6	Fr	2:00p - 5:00p					2:00p - 5:00p
EAB6-18071C	Ct	13/7	Fr	9:30a-12:30p	<b>28. Microsoft Word 2016 for Beginners</b>				
EAB6-18081K	Mk	20/8	Mo	2:00p - 5:00p	<i>\$960, 1 day or 2 evenings</i>				
EAB6-18091C	Ct	17/9	Mo	9:30a-12:30p	WD6I-12C13K	Mk	13,14/11	Mo,Tu	7:00p-10:00p
				2:00p - 5:00p	WD6I-45C32C	Ct	19,21/12	Tu,Th	7:00p-10:00p
<b>25. Creating E-Forms with Microsoft Word, Excel 2010/2007 and Adobe Acrobat 9</b>					WD6I-6A30K	Mk	30/12; 6/1	Sa	10:00a- 1:00p
<i>\$960, 1 day</i>					WD6I-6A13C	Ct	13,20/1	Sa	10:00a- 1:00p
EFRM-17111C	Ct	29/11	We	9:30a-12:30p	WD6I-6A3C	Ct	3,10/2	Sa	10:00a- 1:00p
EFRM-18011C	Ct	18/1	Th	2:00p - 5:00p	WD6I-23C13K	Mk	13,14/2	Tu,We	7:00p-10:00p
EFRM-18031K	Mk	8/3	Th	9:30a-12:30p	WD6I-13C19C	Ct	19,21/3	Mo,We	7:00p-10:00p
EFRM-18051C	Ct	15/5	Tu	2:00p - 5:00p	WD6I-24C27K	Mk	27,29/3	Tu,Th	7:00p-10:00p
EFRM-18071K	Mk	16/7	Mo	9:30a-12:30p	WD6I-6A5C	Ct	5,12/5	Sa	10:00a- 1:00p
EFRM-18091C	Ct	26/9	We	2:00p - 5:00p	WD6I-13C14K	Mk	14,16/5	Mo,We	7:00p-10:00p
				9:30a-12:30p	WD6I-45C33C	Ct	21,22/6	Th,Fr	7:00p-10:00p
				2:00p - 5:00p	WD6I-6A32K	Mk	30/6; 7/7	Sa	10:00a- 1:00p
<b>26. Tips and Tricks in Word, Excel and PowerPoint 2010/2007</b>					<b>29. Microsoft Word 2016 for Advanced Users</b>				
<i>\$960, 1 day</i>					<i>\$960, 1 day or 2 evenings</i>				
OFT0-17111C	Ct	10/11	Fr	9:30a-12:30p	WD6A-24C14K	Mk	14,16/11	Tu,Th	7:00p-10:00p
OFT0-17121K	Mk	19/12	Tu	2:00p - 5:00p	WD6A-6A18K	Mk	18,25/11	Sa	10:00a- 1:00p
OFT0-18011K	Mk	16/1	Tu	9:30a-12:30p	WD6A-45C30C	Ct	30/11; 1/12	Th,Fr	7:00p-10:00p
OFT0-18021K	Mk	13/2	Tu	2:00p - 5:00p	WD6A-6A30K	Mk	30/12; 6/1	Sa	10:00a- 1:00p
OFT0-18031C	Ct	22/3	Th	9:30a-12:30p	WD6A-6A13C	Ct	13,20/1	Sa	10:00a- 1:00p
OFT0-18041K	Mk	30/4	Mo	2:00p - 5:00p	WD6A-12C12K	Mk	12,13/2	Mo,Tu	7:00p-10:00p
OFT0-18051K	Mk	14/5	Mo	9:30a-12:30p	WD6A-35C28C	Ct	28/2; 2/3	We,Fr	7:00p-10:00p
				2:00p - 5:00p	WD6A-6D24K	Mk	24/3	Sa	10:00a- 1:00p
				9:30a-12:30p	WD6A-6A32C	Ct	14,21/4	Sa	10:00a- 1:00p
				2:00p - 5:00p	WD6A-12C7K	Mk	7,8/5	Mo,Tu	7:00p-10:00p
				9:30a-12:30p	WD6A-45C10K	Mk	10,11/5	Th,Fr	7:00p-10:00p
				2:00p - 5:00p	WD6A-24C29C	Ct	29,31/5	Tu,Th	7:00p-10:00p
				9:30a-12:30p	WD6A-6A33K	Mk	23,30/6	Sa	10:00a- 1:00p
				2:00p - 5:00p	<b>30. Microsoft Word 2013 for Beginners</b>				
				9:30a-12:30p	<i>\$960, 1 day or 2 evenings</i>				
				2:00p - 5:00p	WD3I-12C6K	Mk	6,7/11	Mo,Tu	7:00p-10:00p

Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
WD3I-17111K	Mk 21/11	Tu	9:30a-12:30p 2:00p- 5:00p				2:00p- 5:00p
WD3I-45C23C	Ct 23,24/11	Th,Fr	7:00p-10:00p	<b>32. Microsoft Word 2010/2007 for Beginners</b>			
WD3I-6A9K	Mk 9,16/12	Sa	10:00a- 1:00p	<i>\$960, 1 day or 2 evenings</i>			
WD3I-17121C	Ct 11/12	Mo	9:30a-12:30p 2:00p- 5:00p	WR0I-6A32C	Ct 11,18/11	Sa	10:00a- 1:00p
WD3I-6A6C	Ct 6,13/1	Sa	10:00a- 1:00p	WR0I-17111C	Ct 13/11	Mo	9:30a-12:30p 2:00p- 5:00p
WD3I-18011K	Mk 23/1	Tu	9:30a-12:30p 2:00p- 5:00p	WR0I-35C15K	Mk 15,17/11	We,Fr	7:00p-10:00p
WD3I-35C24K	Mk 24,26/1	We,Fr	7:00p-10:00p	WR0I-17121K	Mk 6/12	We	9:30a-12:30p 2:00p- 5:00p
WD3I-18021C	Ct 7/2	We	9:30a-12:30p 2:00p- 5:00p	WR0I-45C14C	Ct 14,15/12	Th,Fr	7:00p-10:00p
WD3I-24C20C	Ct 20,22/2	Tu,Th	7:00p-10:00p	WR0I-18011C	Ct 4/1	Th	9:30a-12:30p 2:00p- 5:00p
WD3I-18031C	Ct 6/3	Tu	9:30a-12:30p 2:00p- 5:00p	WR0I-18021K	Mk 22/2	Th	9:30a-12:30p 2:00p- 5:00p
WD3I-6A33K	Mk 10,17/3	Sa	10:00a- 1:00p	WR0I-18031K	Mk 16/3	Fr	9:30a-12:30p 2:00p- 5:00p
WD3I-6A5C	Ct 7,14/4	Sa	10:00a- 1:00p	WR0I-18041C	Ct 12/4	Th	9:30a-12:30p 2:00p- 5:00p
WD3I-18041K	Mk 10/4	Tu	9:30a-12:30p 2:00p- 5:00p	WR0I-18051K	Mk 21/5	Mo	9:30a-12:30p 2:00p- 5:00p
WD3I-14C23K	Mk 23,26/4	Mo,Th	7:00p-10:00p	WR0I-18061K	Mk 8/6	Fr	9:30a-12:30p 2:00p- 5:00p
WD3I-18051C	Ct 4/5	Fr	9:30a-12:30p 2:00p- 5:00p	WR0I-18071C	Ct 23/7	Mo	9:30a-12:30p 2:00p- 5:00p
WD3I-35C23C	Ct 23,25/5	We,Fr	7:00p-10:00p	WR0I-18081K	Mk 24/8	Fr	9:30a-12:30p 2:00p- 5:00p
WD3I-18061C	Ct 4/6	Mo	9:30a-12:30p 2:00p- 5:00p	WR0I-18091K	Mk 10/9	Mo	9:30a-12:30p 2:00p- 5:00p
WD3I-6A34K	Mk 9,16/6	Sa	10:00a- 1:00p	<b>33. Microsoft Word 2010 /2007 for Advanced Users</b>			
WD3I-12C25C	Ct 25,26/6	Mo,Tu	7:00p-10:00p	<i>\$960, 1 day or 2 evenings</i>			
WD3I-18071K	Mk 10/7	Tu	9:30a-12:30p 2:00p- 5:00p	WW0A-45C2K	Mk 2,3/11	Th,Fr	7:00p-10:00p
WD3I-18081C	Ct 14/8	Tu	9:30a-12:30p 2:00p- 5:00p	WW0A-17111K	Mk 29/11	We	9:30a-12:30p 2:00p- 5:00p
WD3I-18091C	Ct 6/9	Th	9:30a-12:30p 2:00p- 5:00p	WW0A-45C7C	Ct 7,8/12	Th,Fr	7:00p-10:00p
WD3I-18101K	Mk 2/10	Tu	9:30a-12:30p 2:00p- 5:00p	WW0A-17121C	Ct 29/12	Fr	9:30a-12:30p 2:00p- 5:00p
<b>31. Microsoft Word 2013 for Advanced Users</b>				WW0A-6A30K	Mk 30/12; 6/1	Sa	10:00a- 1:00p
<i>\$960, 1 day or 2 evenings</i>				WW0A-18011K	Mk 17/1	We	9:30a-12:30p 2:00p- 5:00p
WD3A-17111C	Ct 8/11	We	9:30a-12:30p 2:00p- 5:00p	WW0A-18021K	Mk 27/2	Tu	9:30a-12:30p 2:00p- 5:00p
WD3A-35C15K	Mk 15,17/11	We,Fr	7:00p-10:00p	WW0A-18031C	Ct 28/3	We	9:30a-12:30p 2:00p- 5:00p
WD3A-34C29C	Ct 29,30/11	We,Th	7:00p-10:00p	WW0A-18041K	Mk 24/4	Tu	9:30a-12:30p 2:00p- 5:00p
WD3A-17121K	Mk 27/12	We	9:30a-12:30p 2:00p- 5:00p	WW0A-18051K	Mk 30/5	We	9:30a-12:30p 2:00p- 5:00p
WD3A-45C28K	Mk 28,29/12	Th,Fr	7:00p-10:00p	WW0A-18061C	Ct 19/6	Tu	9:30a-12:30p 2:00p- 5:00p
WD3A-45C11C	Ct 11,12/1	Th,Fr	7:00p-10:00p	WW0A-18071K	Mk 30/7	Mo	9:30a-12:30p 2:00p- 5:00p
WD3A-18011C	Ct 30/1	Tu	9:30a-12:30p 2:00p- 5:00p	WW0A-18081K	Mk 27/8	Mo	9:30a-12:30p 2:00p- 5:00p
WD3A-6D10K	Mk 10/2	Sa	10:00a- 1:00p 2:00p- 5:00p	WW0A-18091C	Ct 28/9	Fr	9:30a-12:30p 2:00p- 5:00p
WD3A-18021C	Ct 15/2	Th	9:30a-12:30p 2:00p- 5:00p	<b>34. Powerful Techniques in Using Microsoft Word 2010/2007</b>			
WD3A-6D24C	Ct 24/2	Sa	10:00a- 1:00p 2:00p- 5:00p	<i>\$960, 1 day</i>			
WD3A-18031K	Mk 14/3	We	9:30a-12:30p 2:00p- 5:00p	PTU0-17111K	Mk 15/11	We	9:30a-12:30p 2:00p- 5:00p
WD3A-45C22K	Mk 22,23/3	Th,Fr	7:00p-10:00p	PTU0-17121C	Ct 4/12	Mo	9:30a-12:30p 2:00p- 5:00p
WD3A-12C32C	Ct 9,10/4	Mo,Tu	7:00p-10:00p	PTU0-18011K	Mk 11/1	Th	9:30a-12:30p 2:00p- 5:00p
WD3A-18041C	Ct 27/4	Fr	9:30a-12:30p 2:00p- 5:00p	PTU0-18021K	Mk 14/2	We	9:30a-12:30p 2:00p- 5:00p
WD3A-6A12K	Mk 12,19/5	Sa	10:00a- 1:00p	PTU0-18031K	Mk 1/3	Th	9:30a-12:30p 2:00p- 5:00p
WD3A-18051C	Ct 16/5	We	9:30a-12:30p 2:00p- 5:00p	PTU0-18041C	Ct 30/4	Mo	9:30a-12:30p 2:00p- 5:00p
WD3A-6A34C	Ct 26/5; 2/6	Sa	10:00a- 1:00p	PTU0-18051K	Mk 15/5	Tu	9:30a-12:30p
WD3A-18061K	Mk 15/6	Fr	9:30a-12:30p 2:00p- 5:00p				
WD3A-45C32K	Mk 28,29/6	Th,Fr	7:00p-10:00p				
WD3A-18071C	Ct 3/7	Tu	9:30a-12:30p 2:00p- 5:00p				
WD3A-18081C	Ct 9/8	Th	9:30a-12:30p 2:00p- 5:00p				
WD3A-18091K	Mk 11/9	Tu	9:30a-12:30p				

<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>
PTU0-18061K	Mk 1/6	Fr	2:00p - 5:00p 9:30a - 12:30p	MPT6-51C32C	Ct 6,9/4	Fr,Mo	7:00p - 10:00p
PTU0-18071K	Mk 18/7	We	2:00p - 5:00p 9:30a - 12:30p	MPT6-24C17K	Mk 17,19/4	Tu,Th	7:00p - 10:00p
PTU0-18081C	Ct 3/8	Fr	2:00p - 5:00p 9:30a - 12:30p	MPT6-6A19C	Ct 19,26/5	Sa	10:00a - 1:00p
PTU0-18091K	Mk 12/9	We	2:00p - 5:00p 9:30a - 12:30p	MPT6-6A2K	Mk 2,9/6	Sa	10:00a - 1:00p
PTU0-18101K	Mk 9/10	Tu	2:00p - 5:00p 9:30a - 12:30p	<b>39. Mastering Excel 2013 Pivot Tables</b>			
<b>35. Chinese Input Method - Changjie (中文輸入法-倉頡)</b>				<i>\$960, 1 day or 2 evenings</i>			
IC01-17111C	Ct 3/11	Fr	9:30a - 12:30p 2:00p - 5:00p	MPT3-17111C	Ct 2/11	Th	9:30a - 12:30p 2:00p - 5:00p
IC01-17121K	Mk 6/12	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-24C21K	Mk 21,23/11	Tu,Th	7:00p - 10:00p
IC01-18011K	Mk 19/1	Fr	9:30a - 12:30p 2:00p - 5:00p	MPT3-35C22C	Ct 22,24/11	We,Fr	7:00p - 10:00p
IC01-18021C	Ct 21/2	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-17121K	Mk 18/12	Mo	9:30a - 12:30p 2:00p - 5:00p
IC01-18031K	Mk 26/3	Mo	9:30a - 12:30p 2:00p - 5:00p	MPT3-6A32C	Ct 6,13/1	Sa	10:00a - 1:00p
IC01-18041C	Ct 18/4	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-6A6K	Mk 6,13/1	Sa	10:00a - 1:00p
IC01-18051K	Mk 10/5	Th	9:30a - 12:30p 2:00p - 12:30p	MPT3-18011C	Ct 25/1	Th	9:30a - 12:30p 2:00p - 5:00p
IC01-18061C	Ct 29/6	Fr	9:30a - 12:30p 2:00p - 5:00p	MPT3-12C12C	Ct 12,13/2	Mo,Tu	7:00p - 10:00p
IC01-18071K	Mk 18/7	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-35C21K	Mk 21,23/2	We,Fr	7:00p - 10:00p
IC01-18081C	Ct 16/8	Th	9:30a - 12:30p 2:00p - 5:00p	MPT3-18021C	Ct 22/2	Th	9:30a - 12:30p 2:00p - 5:00p
IC01-18091K	Mk 13/9	Th	9:30a - 12:30p 2:00p - 5:00p	MPT3-18031K	Mk 16/3	Fr	9:30a - 12:30p 2:00p - 5:00p
IC01-18101C	Ct 10/10	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-6D24C	Ct 24/3	Sa	10:00a - 1:00p 2:00p - 5:00p
<b>36. Chinese Input Method - Quick (中文輸入法-速成)</b>				MPT3-6A36K	Mk 7,14/4	Sa	10:00a - 1:00p
<i>\$960, 1 day</i>				MPT3-18041C	Ct 19/4	Th	9:30a - 12:30p 2:00p - 5:00p
IQ01-17111K	Mk 28/11	Tu	9:30a - 12:30p 2:00p - 5:00p	MPT3-45C10C	Ct 10,11/5	Th,Fr	7:00p - 10:00p
IQ01-18031K	Mk 7/3	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-35C23K	Mk 23,25/5	We,Fr	7:00p - 10:00p
IQ01-18061C	Ct 20/6	We	9:30a - 12:30p 2:00p - 5:00p	MPT3-18051C	Ct 29/5	Tu	9:30a - 12:30p 2:00p - 5:00p
IQ01-18091K	Mk 3/9	Mo	9:30a - 12:30p 2:00p - 5:00p	MPT3-6A33C	Ct 23,30/6	Sa	10:00a - 1:00p
<b>37. PowerPivot for Microsoft Excel 2010</b>				MPT3-18061K	Mk 27/6	We	9:30a - 12:30p 2:00p - 5:00p
<i>\$1380, 1 day or 2 evenings</i>				MPT3-18071C	Ct 30/7	Mo	9:30a - 12:30p 2:00p - 5:00p
PP10-13C13K	Mk 13,15/11	Mo,We	7:00p - 10:00p	MPT3-18081C	Ct 23/8	Th	9:30a - 12:30p 2:00p - 5:00p
PP10-6A9C	Ct 9,16/12	Sa	10:00a - 1:00p	MPT3-18091K	Mk 28/9	Fr	9:30a - 12:30p 2:00p - 5:00p
PP10-24C16K	Mk 16,18/1	Tu,Th	7:00p - 10:00p	MPT3-18101C	Ct 8/10	Mo	9:30a - 12:30p 2:00p - 5:00p
PP10-6A27C	Ct 27/1; 3/2	Sa	10:00a - 1:00p	<b>40. Mastering Excel 2010/2007 Pivot Tables</b>			
PP10-35C21C	Ct 21,23/2	We,Fr	7:00p - 10:00p	<i>\$960, 1 day or 2 evenings</i>			
PP10-6A17K	Mk 17,24/3	Sa	10:00a - 1:00p	MPT0-6A35K	Mk 4,11/11	Sa	10:00a - 1:00p
PP10-6A7C	Ct 7,14/4	Sa	10:00a - 1:00p	MPT0-17111K	Mk 27/11	Mo	9:30a - 12:30p 2:00p - 5:00p
PP10-45C3K	Mk 3,4/5	Th,Fr	7:00p - 10:00p	MPT0-6A33C	Ct 2,9/12	Sa	10:00a - 1:00p
PP10-12C28C	Ct 28,29/5	Mo,Tu	7:00p - 10:00p	MPT0-17121C	Ct 8/12	Fr	9:30a - 12:30p 2:00p - 5:00p
PP10-24C19K	Mk 19,21/6	Tu,Th	7:00p - 10:00p	MPT0-35C27K	Mk 27,29/12	We,Fr	7:00p - 10:00p
<b>38. Mastering Excel 2016 Pivot Tables</b>				MPT0-18011K	Mk 8/1	Mo	9:30a - 12:30p 2:00p - 5:00p
<i>\$960, 1 day or 2 evenings</i>				MPT0-18021K	Mk 6/2	Tu	9:30a - 12:30p 2:00p - 5:00p
MPT6-6A32C	Ct 18,25/11	Sa	10:00a - 1:00p	MPT0-18031C	Ct 2/3	Fr	9:30a - 12:30p 2:00p - 5:00p
MPT6-45C7K	Mk 7,8/12	Th,Fr	7:00p - 10:00p	MPT0-18041K	Mk 9/4	Mo	9:30a - 12:30p 2:00p - 5:00p
MPT6-45C4C	Ct 4,5/1	Th,Fr	7:00p - 10:00p	MPT0-18051K	Mk 17/5	Th	9:30a - 12:30p 2:00p - 5:00p
MPT6-51C19K	Mk 19,22/1	Fr,Mo	7:00p - 10:00p	MPT0-18061C	Ct 14/6	Th	9:30a - 12:30p 2:00p - 5:00p
MPT6-6D27C	Ct 27/1	Sa	10:00a - 1:00p 2:00p - 5:00p	MPT0-18071K	Mk 9/7	Mo	9:30a - 12:30p 2:00p - 5:00p
MPT6-24C20C	Ct 20,22/2	Tu,Th	7:00p - 10:00p	MPT0-18081K	Mk 8/8	We	9:30a - 12:30p 2:00p - 5:00p
MPT6-6A3K	Mk 3,10/3	Sa	10:00a - 1:00p	MPT0-18091C	Ct 13/9	Th	9:30a - 12:30p 2:00p - 5:00p

<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>
<b>41. Using Excel 2013 Functions Effectively</b>							
<i>\$960, 1 day or 2 evenings</i>							
SEF3-17101C	Ct 31/10	Tu	9:30a-12:30p 2:00p- 5:00p				
SEF3-6A33C	Ct 4,11/11	Sa	10:00a- 1:00p				
SEF3-13C6K	Mk 6,8/11	Mo,We	7:00p-10:00p				
SEF3-17111K	Mk 22/11	We	9:30a-12:30p 2:00p- 5:00p				
SEF3-12C4C	Ct 4,5/12	Mo,Tu	7:00p-10:00p				
SEF3-6A32K	Mk 9,16/12	Sa	10:00a- 1:00p				
SEF3-17121C	Ct 21/12	Th	9:30a-12:30p 2:00p- 5:00p				
SEF3-45C4K	Mk 4,5/1	Th,Fr	7:00p-10:00p				
SEF3-6A13C	Ct 13,20/1	Sa	10:00a- 1:00p				
SEF3-18011C	Ct 19/1	Fr	9:30a-12:30p 2:00p- 5:00p				
SEF3-13C32C	Ct 5,7/2	Mo,We	7:00p-10:00p				
SEF3-18021K	Mk 8/2	Th	9:30a-12:30p 2:00p- 5:00p				
SEF3-6D10K	Mk 10/2	Sa	10:00a- 1:00p 2:00p- 5:00p				
SEF3-24C6K	Mk 6,8/3	Tu,Th	7:00p-10:00p				
SEF3-6A17C	Ct 17,24/3	Sa	10:00a- 1:00p				
SEF3-18031C	Ct 22/3	Th	9:30a-12:30p 2:00p- 5:00p				
SEF3-13C32K	Mk 23,25/4	Mo,We	7:00p-10:00p				
SEF3-18041K	Mk 23/4	Mo	9:30a-12:30p 2:00p- 5:00p				
SEF3-45C3C	Ct 3,4/5	Th,Fr	7:00p-10:00p				
SEF3-18051C	Ct 10/5	Th	9:30a-12:30p 2:00p- 5:00p				
SEF3-6A33K	Mk 9,16/6	Sa	10:00a- 1:00p				
SEF3-6A16C	Ct 16,23/6	Sa	10:00a- 1:00p				
SEF3-18061K	Mk 28/6	Th	9:30a-12:30p 2:00p- 5:00p				
SEF3-18071C	Ct 24/7	Tu	9:30a-12:30p 2:00p- 5:00p				
SEF3-18081K	Mk 21/8	Tu	9:30a-12:30p 2:00p- 5:00p				
SEF3-18091C	Ct 3/9	Mo	9:30a-12:30p 2:00p- 5:00p				
SEF3-18101K	Mk 12/10	Fr	9:30a-12:30p 2:00p- 5:00p				
<b>42. Using Excel 2010/2007 Functions Effectively</b>							
<i>\$960, 1 day or 2 evenings</i>							
SEF0-12C30K	Mk 30,31/10	Mo,Tu	7:00p-10:00p				
SEF0-17111C	Ct 9/11	Th	9:30a-12:30p 2:00p- 5:00p				
SEF0-13C20C	Ct 20,22/11	Mo,We	7:00p-10:00p				
SEF0-17121K	Mk 11/12	Mo	9:30a-12:30p 2:00p- 5:00p				
SEF0-6A16K	Mk 16,30/12	Sa	10:00a- 1:00p				
SEF0-18011K	Mk 9/1	Tu	9:30a-12:30p 2:00p- 5:00p				
SEF0-18021C	Ct 22/2	Th	9:30a-12:30p 2:00p- 5:00p				
SEF0-18031K	Mk 6/3	Tu	9:30a-12:30p 2:00p- 5:00p				
SEF0-18041C	Ct 13/4	Fr	9:30a-12:30p 2:00p- 5:00p				
SEF0-18051K	Mk 31/5	Th	9:30a-12:30p 2:00p- 5:00p				
SEF0-18061C	Ct 6/6	We	9:30a-12:30p 2:00p- 5:00p				
SEF0-18071K	Mk 6/7	Fr	9:30a-12:30p 2:00p- 5:00p				
SEF0-18081C	Ct 10/8	Fr	9:30a-12:30p 2:00p- 5:00p				
SEF0-18091K	Mk 20/9	Th	9:30a-12:30p 2:00p- 5:00p				
SEF0-18101C	Ct 3/10	We	9:30a-12:30p				
				2:00p- 5:00p			
				<b>43. Using Excel 2010 Formulas and Functions in Business Analysis</b>			
				<i>\$960, 1 day or 2 evenings</i>			
XL0F-13C6K	Mk 6,8/11	Mo,We	7:00p-10:00p				
XL0F-12C20C	Ct 20,21/11	Mo,Tu	7:00p-10:00p				
XL0F-45C21K	Mk 21,28/12	Th	7:00p-10:00p				
XL0F-6A6C	Ct 6,13/1	Sa	10:00a- 1:00p				
XL0F-6A3K	Mk 3,10/2	Sa	10:00a- 1:00p				
XL0F-24C20C	Ct 20,22/2	Tu,Th	7:00p-10:00p				
XL0F-12C19K	Mk 19,20/3	Mo,Tu	7:00p-10:00p				
XL0F-35C11C	Ct 11,13/4	We,Fr	7:00p-10:00p				
XL0F-6A5K	Mk 5,12/5	Sa	10:00a- 1:00p				
XL0F-6A26C	Ct 26/5; 2/6	Sa	10:00a- 1:00p				
XL0F-45C32K	Mk 21,22/6	Th,Fr	7:00p-10:00p				
				<b>44. Data Analysis with Microsoft Excel 2016</b>			
				<i>\$960, 1 day or 2 evenings</i>			
DAS6-35C22K	Mk 22,24/11	We,Fr	7:00p-10:00p				
DAS6-12C27C	Ct 27,28/11	Mo,Tu	7:00p-10:00p				
DAS6-6A6K	Mk 6,13/1	Sa	10:00a- 1:00p				
DAS6-13C8C	Ct 8,10/1	Mo,We	7:00p-10:00p				
DAS6-45C22K	Mk 22,23/2	Th,Fr	7:00p-10:00p				
DAS6-6A24C	Ct 24/2; 3/3	Sa	10:00a- 1:00p				
DAS6-34C28K	Mk 28,29/3	We,Th	7:00p-10:00p				
DAS6-24C10C	Ct 10,12/4	Tu,Th	7:00p-10:00p				
DAS6-6A12K	Mk 12,19/5	Sa	10:00a- 1:00p				
DAS6-6A32C	Ct 26/5; 2/6	Sa	10:00a- 1:00p				
DAS6-13C25K	Mk 25,27/6	Mo,We	7:00p-10:00p				
				<b>45. Data Analysis with Microsoft Excel 2013</b>			
				<i>\$960, 1 day or 2 evenings</i>			
DAS3-6A34C	Ct 4,11/11	Sa	10:00a- 1:00p				
DAS3-35C15K	Mk 15,17/11	We,Fr	7:00p-10:00p				
DAS3-17111C	Ct 23/11	Th	9:30a-12:30p 2:00p- 5:00p				
DAS3-13C18C	Ct 18,20/12	Mo,We	7:00p-10:00p				
DAS3-17121K	Mk 19/12	Tu	9:30a-12:30p 2:00p- 5:00p				
DAS3-45C28K	Mk 28,29/12	Th,Fr	7:00p-10:00p				
DAS3-18011K	Mk 18/1	Th	9:30a-12:30p 2:00p- 5:00p				
DAS3-18021C	Ct 2/2	Fr	9:30a-12:30p 2:00p- 5:00p				
DAS3-12C5C	Ct 5,6/2	Mo,Tu	7:00p-10:00p				
DAS3-23C13K	Mk 13,14/2	Tu,We	7:00p-10:00p				
DAS3-6A17C	Ct 17,24/3	Sa	10:00a- 1:00p				
DAS3-13C19K	Mk 19,21/3	Mo,We	7:00p-10:00p				
DAS3-18031K	Mk 27/3	Tu	9:30a-12:30p 2:00p- 5:00p				
DAS3-18041C	Ct 17/4	Tu	9:30a-12:30p 2:00p- 5:00p				
DAS3-35C2C	Ct 2,4/5	We,Fr	7:00p-10:00p				
DAS3-6A5K	Mk 5,12/5	Sa	10:00a- 1:00p				
DAS3-18051K	Mk 24/5	Th	9:30a-12:30p 2:00p- 5:00p				
DAS3-24C32C	Ct 19,21/6	Tu,Th	7:00p-10:00p				
DAS3-35C20K	Mk 20,22/6	We,Fr	7:00p-10:00p				
DAS3-18061C	Ct 26/6	Tu	9:30a-12:30p 2:00p- 5:00p				
DAS3-18071K	Mk 26/7	Th	9:30a-12:30p 2:00p- 5:00p				
DAS3-18081C	Ct 28/8	Tu	9:30a-12:30p 2:00p- 5:00p				
DAS3-18091K	Mk 19/9	We	9:30a-12:30p 2:00p- 5:00p				
				<b>46. Data Analysis with Microsoft Excel 2010</b>			
				<i>\$960, 1 day or 2 evenings</i>			
DAS0-17111K	Mk 6/11	Mo	9:30a-12:30p 2:00p- 5:00p				
DAS0-12C20C	Ct 20,21/11	Mo,Tu	7:00p-10:00p				



Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
DAS0-6A32K	Mk 2,9/12	Sa	10:00a - 1:00p	<b>49. Business Intelligence with Microsoft Excel 2010/2007</b>			
DAS0-17121C	Ct 7/12	Th	9:30a -12:30p 2:00p - 5:00p	<i>\$1380, 1 day or 2 evenings</i>			
DAS0-18011C	Ct 8/1	Mo	9:30a -12:30p 2:00p - 5:00p	X0BI-6A11C	Ct 11,18/11	Sa	10:00a - 1:00p
DAS0-18021K	Mk 20/2	Tu	9:30a -12:30p 2:00p - 5:00p	X0BI-35C13K	Mk 13,15/12	We,Fr	7:00p -10:00p
DAS0-18031C	Ct 13/3	Tu	9:30a -12:30p 2:00p - 5:00p	X0BI-24C16C	Ct 16,18/1	Tu,Th	7:00p -10:00p
DAS0-18041K	Mk 4/4	We	9:30a -12:30p 2:00p - 5:00p	X0BI-13C12K	Mk 12,14/2	Mo,We	7:00p -10:00p
DAS0-18051C	Ct 8/5	Tu	9:30a -12:30p 2:00p - 5:00p	X0BI-6A17C	Ct 17,24/3	Sa	10:00a - 1:00p
DAS0-18061K	Mk 11/6	Mo	9:30a -12:30p 2:00p - 5:00p	X0BI-6A7K	Mk 7,14/4	Sa	10:00a - 1:00p
DAS0-18071C	Ct 11/7	We	9:30a -12:30p 2:00p - 5:00p	X0BI-51C11C	Ct 11,14/5	Fr,Mo	7:00p -10:00p
DAS0-18081K	Mk 17/8	Fr	9:30a -12:30p 2:00p - 5:00p	X0BI-35C30K	Mk 30/5; 1/6	We,Fr	7:00p -10:00p
DAS0-18091C	Ct 10/9	Mo	9:30a -12:30p 2:00p - 5:00p	X0BI-6A30C	Ct 30/6; 7/7	Sa	10:00a - 1:00p
<b>47. Data Management with Microsoft Excel 2010</b>				<b>50. Building Professional Charts with Microsoft Excel 2016</b>			
<i>\$960, 1 day or 2 evenings</i>				<i>\$580, half-day</i>			
DMM0-12C20C	Ct 20,21/11	Mo,Tu	7:00p -10:00p	CPC6-17111C	Ct 24/11	Fr	2:00p - 5:00p
DMM0-35C29K	Mk 29/11; 1/12	We,Fr	7:00p -10:00p	CPC6-18011K	Mk 17/1	We	9:30a -12:30p
DMM0-6A34C	Ct 13,20/1	Sa	10:00a - 1:00p	CPC6-18031C	Ct 12/3	Mo	9:30a -12:30p
DMM0-24C16K	Mk 16,18/1	Tu,Th	7:00p -10:00p	CPC6-18051K	Mk 23/5	We	9:30a -12:30p
DMM0-6A3K	Mk 3,10/3	Sa	10:00a - 1:00p	CPC6-18071C	Ct 20/7	Fr	9:30a -12:30p
DMM0-45C8C	Ct 8,9/3	Th,Fr	7:00p -10:00p	CPC6-18091K	Mk 24/9	Mo	9:30a -12:30p
DMM0-51C20K	Mk 20,23/4	Fr,Mo	7:00p -10:00p	<b>51. What-if Analysis in Microsoft Excel 2016</b>			
DMM0-6A35C	Ct 28/4; 5/5	Sa	10:00a - 1:00p	<i>\$960, 1 day or 2 evenings</i>			
DMM0-6A16K	Mk 16,23/6	Sa	10:00a - 1:00p	ANA6-6A11K	Mk 11,18/11	Sa	10:00a - 1:00p
DMM0-35C20C	Ct 20,22/6	We,Fr	7:00p -10:00p	ANA6-12C11C	Ct 11,12/12	Mo,Tu	7:00p -10:00p
<b>48. Practical Excel Tips for Office Professionals 2010</b>				ANA6-45C11K	Mk 11,12/1	Th,Fr	7:00p -10:00p
<i>\$960, 1 day or 2 evenings</i>				ANA6-51C9C	Ct 9,12/2	Fr,Mo	7:00p -10:00p
PET0-6A4K	Mk 4,11/11	Sa	10:00a - 1:00p	ANA6-6A17K	Mk 17,24/3	Sa	10:00a - 1:00p
PET0-17111K	Mk 16/11	Th	9:30a -12:30p 2:00p - 5:00p	ANA6-6D24C	Ct 24/3	Sa	10:00a - 1:00p
PET0-13C20C	Ct 20,22/11	Mo,We	7:00p -10:00p	ANA6-51C28K	Mk 27,30/4	Fr,Mo	7:00p -10:00p
PET0-17121C	Ct 13/12	We	9:30a -12:30p 2:00p - 5:00p	ANA6-24C8C	Ct 8,10/5	Tu,Th	7:00p -10:00p
PET0-12C32K	Mk 18,19/12	Mo,Tu	7:00p -10:00p	ANA6-24C12K	Mk 12,14/6	Tu,Th	7:00p -10:00p
PET0-12C8C	Ct 8,9/1	Mo,Tu	7:00p -10:00p	ANA6-6A23C	Ct 23,30/6	Sa	10:00a - 1:00p
PET0-18011K	Mk 29/1	Mo	9:30a -12:30p 2:00p - 5:00p	<b>52. What-if Analysis in Microsoft Excel 2010</b>			
PET0-6A3K	Mk 3,10/2	Sa	10:00a - 1:00p	<i>\$960, 1 day or 2 evenings</i>			
PET0-18021K	Mk 9/2	Fr	9:30a -12:30p 2:00p - 5:00p	ANA0-6A34K	Mk 18,25/11	Sa	10:00a - 1:00p
PET0-51C23C	Ct 23,26/2	Fr,Mo	7:00p -10:00p	ANA0-45C14C	Ct 14,15/12	Th,Fr	7:00p -10:00p
PET0-45C15K	Mk 15,16/3	Th,Fr	7:00p -10:00p	<b>53. Microsoft Excel 2016 for Beginners</b>			
PET0-18031C	Ct 23/3	Fr	9:30a -12:30p 2:00p - 5:00p	<i>\$960, 1 day or 2 evenings</i>			
PET0-18041C	Ct 9/4	Mo	9:30a -12:30p 2:00p - 5:00p	SX6I-6A18C	Ct 18,25/11	Sa	10:00a - 1:00p
PET0-6A14C	Ct 14,21/4	Sa	10:00a - 1:00p	*SX6I-6A45E	Ct 25/11; 2/12 (Eng)	Sa	10:00a - 1:00p
PET0-6A5K	Mk 5,12/5	Sa	10:00a - 1:00p	SX6I-45C7K	Mk 7,8/12	Th,Fr	7:00p -10:00p
PET0-18051K	Mk 21/5	Mo	9:30a -12:30p 2:00p - 5:00p	SX6I-6D32C	Ct 16/12	Sa	10:00a - 1:00p
PET0-12C4C	Ct 4,5/6	Mo,Tu	7:00p -10:00p	SX6I-6A32C	Ct 13,20/1	Sa	10:00a - 1:00p
PET0-24C19K	Mk 19,21/6	Tu,Th	7:00p -10:00p	SX6I-13C15K	Mk 15,17/1	Mo,We	7:00p -10:00p
PET0-18061K	Mk 21/6	Th	9:30a -12:30p 2:00p - 5:00p	SX6I-45C18C	Ct 18,19/1	Th,Fr	7:00p -10:00p
PET0-18071C	Ct 16/7	Mo	9:30a -12:30p 2:00p - 5:00p	*SX6I-35C24E	Ct 24,26/1 (Eng)	We,Fr	7:00p -10:00p
PET0-18081C	Ct 7/8	Tu	9:30a -12:30p 2:00p - 5:00p	*SX6I-6D10E	Ct 10/2 (Eng)	Sa	10:00a - 1:00p
PET0-18091K	Mk 5/9	We	9:30a -12:30p 2:00p - 5:00p	SX6I-6A32K	Mk 24/2; 3/3	Sa	10:00a - 1:00p
				SX6I-6D3C	Ct 3/3	Sa	10:00a - 1:00p
				*SX6I-13C26E	Ct 26,28/3 (Eng)	Mo,We	7:00p -10:00p
				SX6I-24C27K	Mk 27,29/3	Tu,Th	7:00p -10:00p
				SX6I-45C19C	Ct 19,20/4	Th,Fr	7:00p -10:00p
				SX6I-6A12K	Mk 12,19/5	Sa	10:00a - 1:00p
				*SX6I-6A33E	Ct 12,19/5 (Eng)	Sa	10:00a - 1:00p
				SX6I-6A9C	Ct 9,16/6	Sa	10:00a - 1:00p
				*SX6I-24C26E	Ct 26,28/6 (Eng)	Tu,Th	7:00p -10:00p
				SX6I-35C4K	Mk 4,6/7	We,Fr	7:00p -10:00p
				<b>54. Microsoft Excel 2016 for Advanced Users</b>			
				<i>\$960, 1 day or 2 evenings</i>			
				*SX6A-12C30E	Ct 30,31/10 (Eng)	Mo,Tu	7:00p -10:00p
				SX6A-51C3C	Ct 3,6/11	Fr,Mo	7:00p -10:00p
				*SX6A-6A14E	Ct 4,11/11 (Eng)	Sa	10:00a - 1:00p
				*SX6A-6A2E	Ct 2,9/12 (Eng)	Sa	10:00a - 1:00p
				SX6A-6A2K	Mk 2,9/12	Sa	10:00a - 1:00p
				*SX6A-51C8E	Ct 8,11/12 (Eng)	Fr,Mo	7:00p -10:00p

Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
SX6A-13C11C	Ct 11,13/12	Mo,We	7:00p-10:00p	*SX3A-13C11E	Ct 11,13/12 (Eng)	Mo,We	7:00p-10:00p
SX6A-6D6C	Ct 6/1	Sa	10:00a- 1:00p 2:00p- 5:00p	SX3A-17121C	Ct 12/12	Tu	9:30a-12:30p 2:00p- 5:00p
SX6A-45C11K	Mk 11,12/1	Th,Fr	7:00p-10:00p	SX3A-35C13C	Ct 13,15/12	We,Fr	7:00p-10:00p
*SX6A-6A20E	Ct 20,27/1 (Eng)	Sa	10:00a- 1:00p	SX3A-6A35K	Mk 6,13/1	Sa	10:00a- 1:00p
SX6A-12C12C	Ct 12,13/2	Mo,Tu	7:00p-10:00p	*SX3A-6A20E	Ct 20,27/1 (Eng)	Sa	10:00a- 1:00p
SX6A-6D24K	Mk 24/2	Sa	10:00a- 1:00p 2:00p- 5:00p	SX3A-6D20C	Ct 20/1	Sa	10:00a- 1:00p 2:00p- 5:00p
*SX6A-45C1E	Ct 1,2/3 (Eng)	Th,Fr	7:00p-10:00p	SX3A-18011K	Mk 26/1	Fr	9:30a-12:30p 2:00p- 5:00p
SX6A-6A17C	Ct 17,24/3	Sa	10:00a- 1:00p	SX3A-12C12K	Mk 12,13/2	Mo,Tu	7:00p-10:00p
SX6A-34C28K	Mk 28,29/3	We,Th	7:00p-10:00p	SX3A-45C22C	Ct 22,23/2	Th,Fr	7:00p-10:00p
*SX6A-6A21E	Ct 21,28/4 (Eng)	Sa	10:00a- 1:00p	SX3A-18021C	Ct 27/2	Tu	9:30a-12:30p 2:00p- 5:00p
SX6A-51C32C	Ct 4,7/5	Fr,Mo	7:00p-10:00p	*SX3A-45C78E	Ct 8,9/3 (Eng)	Th,Fr	7:00p-10:00p
SX6A-6A32K	Mk 12,19/5	Sa	10:00a- 1:00p	SX3A-18031K	Mk 13/3	Tu	9:30a-12:30p 2:00p- 5:00p
*SX6A-12C11E	Ct 11,12/6 (Eng)	Mo,Tu	7:00p-10:00p	SX3A-24C20K	Mk 20,22/3	Tu,Th	7:00p-10:00p
SX6A-35C20C	Ct 20,22/6	We,Fr	7:00p-10:00p	SX3A-34C28C	Ct 28,29/3	We,Th	7:00p-10:00p
SX6A-45C28K	Mk 28,29/6	Th,Fr	7:00p-10:00p	*SX3A-6A94E	Ct 14,21/4 (Eng)	Sa	10:00a- 1:00p
<b>55. Microsoft Excel 2013 for Beginners</b>				SX3A-18041C	Ct 16/4	Mo	9:30a-12:30p 2:00p- 5:00p
<i>\$960, 1 day or 2 evenings</i>				*SX3A-51C20E	Ct 20,23/4 (Eng)	Fr,Mo	7:00p-10:00p
SX3I-12C33C	Ct 24,25/10	Tu,We	7:00p-10:00p	SX3A-13C30K	Mk 30/4; 3/5	Mo,Th	7:00p-10:00p
*SX3I-51C27E	Ct 27,30/10 (Eng)	Fr,Mo	7:00p-10:00p	SX3A-35C2K	Mk 2,4/5	We,Fr	7:00p-10:00p
SX3I-24C31K	Mk 31/10; 2/11	Tu,Th	7:00p-10:00p	SX3A-6A12C	Ct 12,19/5	Sa	10:00a- 1:00p
SX3I-17111K	Mk 30/11	Th	9:30a-12:30p 2:00p- 5:00p	SX3A-18051K	Mk 16/5	We	9:30a-12:30p 2:00p- 5:00p
SX3I-45C7C	Ct 7,8/12	Th,Fr	7:00p-10:00p	SX3A-6A19C	Ct 19,26/5	Sa	10:00a- 1:00p
*SX3I-6A34E	Ct 9,16/12 (Eng)	Sa	10:00a- 1:00p	*SX3A-12C82E	Ct 21,28/5 (Eng)	Mo	7:00p-10:00p
SX3I-6A9K	Mk 9,16/12	Sa	10:00a- 1:00p	*SX3A-6A34E	Ct 2,9/6 (Eng)	Sa	10:00a- 1:00p
SX3I-17121C	Ct 22/12	Fr	9:30a-12:30p 2:00p- 5:00p	SX3A-12C11K	Mk 11,12/6	Mo,Tu	7:00p-10:00p
SX3I-18011K	Mk 19/1	Fr	9:30a-12:30p 2:00p- 5:00p	SX3A-6A36K	Mk 16,23/6	Sa	10:00a- 1:00p
SX3I-24C23C	Ct 23,25/1	Tu,Th	7:00p-10:00p	SX3A-18061C	Ct 25/6	Mo	9:30a-12:30p 2:00p- 5:00p
SX3I-45C25K	Mk 25,26/1	Th,Fr	7:00p-10:00p	SX3A-24C26C	Ct 26,28/6	Tu,Th	7:00p-10:00p
*SX3I-45C1E	Ct 1,2/2 (Eng)	Th,Fr	7:00p-10:00p	SX3A-45C32C	Ct 28,29/6	Th,Fr	7:00p-10:00p
SX3I-18021C	Ct 15/2	Th	9:30a-12:30p 2:00p- 5:00p	*SX3A-6A39E	Ct 30/6; 7/7 (Eng)	Sa	10:00a- 1:00p
SX3I-18031K	Mk 5/3	Mo	9:30a-12:30p 2:00p- 5:00p	SX3A-18071K	Mk 19/7	Th	9:30a-12:30p 2:00p- 5:00p
SX3I-35C7K	Mk 7,9/3	We,Fr	7:00p-10:00p	SX3A-18081C	Ct 15/8	We	9:30a-12:30p 2:00p- 5:00p
SX3I-6A10C	Ct 10,17/3	Sa	10:00a- 1:00p	SX3A-18091K	Mk 26/9	We	9:30a-12:30p 2:00p- 5:00p
*SX3I-6A84E	Ct 17,24/3 (Eng)	Sa	10:00a- 1:00p	<b>57. Microsoft Excel 2010 for Beginners</b>			
SX3I-6D24K	Mk 24/3	Sa	10:00a- 1:00p 2:00p- 5:00p	<i>\$960, 1 day or 2 evenings</i>			
SX3I-18041C	Ct 6/4	Fr	9:30a-12:30p 2:00p- 5:00p	SS0I-17101K	Mk 31/10	Tu	9:30a-12:30p 2:00p- 5:00p
SX3I-13C30C	Ct 30/4; 2/5	Mo,We	7:00p-10:00p	SS0I-17111C	Ct 7/11	Tu	9:30a-12:30p 2:00p- 5:00p
SX3I-18051K	Mk 3/5	Th	9:30a-12:30p 2:00p- 5:00p	SS0I-13C73C	Ct 13,15/11	Mo,We	7:00p-10:00p
*SX3I-24C8E	Ct 8,10/5 (Eng)	Tu,Th	7:00p-10:00p	SS0I-45C16K	Mk 16,17/11	Th,Fr	7:00p-10:00p
SX3I-51C11K	Mk 11,14/5	Fr,Mo	7:00p-10:00p	*SS0I-45C23E	Ct 23,24/11 (Eng)	Th,Fr	7:00p-10:00p
SX3I-18061C	Ct 7/6	Th	9:30a-12:30p 2:00p- 5:00p	SS0I-17121K	Mk 5/12	Tu	9:30a-12:30p 2:00p- 5:00p
SX3I-35C20C	Ct 20,22/6	We,Fr	7:00p-10:00p	SS0I-6A70C	Ct 30/12; 6/1	Sa	10:00a- 1:00p
SX3I-35C27K	Mk 27,29/6	We,Fr	7:00p-10:00p	SS0I-18011C	Ct 9/1	Tu	9:30a-12:30p 2:00p- 5:00p
*SX3I-6A50E	Ct 30/6; 7/7 (Eng)	Sa	10:00a- 1:00p	SS0I-18021K	Mk 6/2	Tu	9:30a-12:30p 2:00p- 5:00p
SX3I-18071K	Mk 4/7	We	9:30a-12:30p 2:00p- 5:00p	SS0I-18031C	Ct 21/3	We	9:30a-12:30p 2:00p- 5:00p
SX3I-18081C	Ct 2/8	Th	9:30a-12:30p 2:00p- 5:00p	SS0I-18041K	Mk 12/4	Th	9:30a-12:30p 2:00p- 5:00p
SX3I-18091K	Mk 12/9	We	9:30a-12:30p 2:00p- 5:00p	SS0I-18051C	Ct 9/5	We	9:30a-12:30p 2:00p- 5:00p
SX3I-18101C	Ct 4/10	Th	9:30a-12:30p 2:00p- 5:00p	SS0I-18061K	Mk 13/6	We	9:30a-12:30p 2:00p- 5:00p
<b>56. Microsoft Excel 2013 for Advanced Users</b>				SS0I-18071C	Ct 12/7	Th	9:30a-12:30p 2:00p- 5:00p
<i>\$960, 1 day or 2 evenings</i>				SS0I-18081K	Mk 13/8	Mo	9:30a-12:30p
SX3A-45C26K	Mk 26,27/10	Th,Fr	7:00p-10:00p				
*SX3A-45C2E	Ct 2,3/11 (Eng)	Th,Fr	7:00p-10:00p				
SX3A-51C3C	Ct 3,6/11	Fr,Mo	7:00p-10:00p				
SX3A-17111K	Mk 13/11	Mo	9:30a-12:30p				
SX3A-12C4K	Mk 4,5/12	Mo,Tu	7:00p-10:00p				

<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>
SS01-18091C	Ct 7/9	Fr	2:00p - 5:00p 9:30a - 12:30p 2:00p - 5:00p	EEM6-18041C	Ct 10,11/4	Tu,We	9:30a - 12:30p 2:00p - 5:00p
<b>58. Microsoft Excel 2010 for Advanced Users</b>				*EEM6-53C13E	Ct 13,18,20,25/4 (Eng)	Fr,We	7:00p - 10:00p
<i>\$960, 1 day or 2 evenings</i>				EEM6-6D14K	Mk 14,21/4	Sa	10:00a - 1:00p 2:00p - 5:00p
*SE0A-12C6E	Ct 6,7/11 (Eng)	Mo,Tu	7:00p - 10:00p	EEM6-42C3C	Ct 3,8,10,15/5	Th,Tu	7:00p - 10:00p
SE0A-17111C	Ct 16/11	Th	9:30a - 12:30p 2:00p - 5:00p	EEM6-18051K	Mk 14,15/5	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
SE0A-6A25K	Mk 25/11; 2/12	Sa	10:00a - 1:00p	EEM6-52C25K	Mk 25,29/5; 1,5/6	Fr,Tu	7:00p - 10:00p
SE0A-17121K	Mk 1/12	Fr	9:30a - 12:30p 2:00p - 5:00p	*EEM6-6D64E	Ct 2,9/6 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
SE0A-6A9C	Ct 9,16/12	Sa	10:00a - 1:00p	EEM6-18061C	Ct 21,22/6	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
*SE0A-35C13E	Ct 13,15/12 (Eng)	We,Fr	7:00p - 10:00p	EEM6-18071K	Mk 23,24/7	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
SE0A-18011C	Ct 12/1	Fr	9:30a - 12:30p 2:00p - 5:00p	EEM6-18081C	Ct 20,21/8	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
SE0A-18021K	Mk 21/2	We	9:30a - 12:30p 2:00p - 5:00p	EEM6-18091K	Mk 20,21/9	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
SE0A-18031C	Ct 29/3	Th	9:30a - 12:30p 2:00p - 5:00p	EEM6-18101C	Ct 9,10/10	Tu,We	9:30a - 12:30p 2:00p - 5:00p
SE0A-18041K	Mk 20/4	Fr	9:30a - 12:30p 2:00p - 5:00p	<b>60. Microsoft Excel Dashboards &amp; Reports 2010</b>			
SE0A-18051C	Ct 25/5	Fr	9:30a - 12:30p 2:00p - 5:00p	<i>\$3060, 2 days or 4 evenings</i>			
SE0A-18061K	Mk 29/6	Fr	9:30a - 12:30p 2:00p - 5:00p	SEDR-17103K	Mk 30,31/10	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
SE0A-18071C	Ct 27/7	Fr	9:30a - 12:30p 2:00p - 5:00p	SEDR-17111C	Ct 20,21/11	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
SE0A-18081K	Mk 30/8	Th	9:30a - 12:30p 2:00p - 5:00p	SEDR-24C12K	Mk 12,14,19,21/12	Tu,Th	7:00p - 10:00p
SE0A-18091C	Ct 21/9	Fr	9:30a - 12:30p 2:00p - 5:00p	SEDR-17121K	Mk 14,15/12	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
<b>59. Microsoft Excel 2013 Macro Programming with VBA</b>				SEDR-6A33C	Ct 16,30/12; 6,13/1	Sa	10:00a - 1:00p
<i>\$2460, 2 days or 4 evenings</i>				SEDR-18011C	Ct 15,16/1	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
EEM6-17101C	Ct 18,19/10	We,Th	9:30a - 12:30p 2:00p - 5:00p	SEDR-6A3K	Mk 3,10,24/2; 3/3	Sa	10:00a - 1:00p
EEM6-6D4C	Ct 4,11/11	Sa	10:00a - 1:00p 2:00p - 5:00p	SEDR-24C6C	Ct 6,7,13,14/2	Tu,We	7:00p - 10:00p
*EEM6-52C10E	Ct 10,14,17,21/11 (Eng)	Fr,Tu	7:00p - 10:00p	SEDR-18021K	Mk 8,9/2	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
EEM6-17111K	Mk 16,17/11	Th,Fr	9:30a - 12:30p 2:00p - 5:00p	SEDR-18031C	Ct 8,9/3	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
EEM6-51C17K	Mk 17,20,24,27/11	Fr,Mo	7:00p - 10:00p	SEDR-6D17K	Mk 17,24/3	Sa	10:00a - 1:00p 2:00p - 5:00p
EEM6-6D2K	Mk 2,9/12	Sa	10:00a - 1:00p 2:00p - 5:00p	SEDR-13C26K	Mk 26,28/3; 4,9/4	Mo,We	7:00p - 10:00p
*EEM6-6D44E	Ct 2,9/12 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	SEDR-6A7C	Ct 7,14,21,28/4	Sa	10:00a - 1:00p
EEM6-24C34C	Ct 5,7,12,14/12	Tu,Th	7:00p - 10:00p	SEDR-18041K	Mk 19,20/4	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
EEM6-17121C	Ct 18,19/12	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p	SEDR-18051C	Ct 10,11/5	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
*EEM6-24C2E	Ct 2,4,9,11/1 (Eng)	Tu,Th	7:00p - 10:00p	SEDR-24C15K	Mk 15,17,24,29/5	Tu,Th	7:00p - 10:00p
EEM6-18011K	Mk 4,5/1	Th,Fr	9:30a - 12:30p 2:00p - 5:00p	SEDR-13C28C	Ct 28,30/5; 4,6/6	Mo,We	7:00p - 10:00p
EEM6-42C4K	Mk 4,9,11,16/1	Th,Tu	7:00p - 10:00p	SEDR-18061K	Mk 4,5/6	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
EEM6-6D33C	Ct 6,13/1	Sa	10:00a - 1:00p 2:00p - 5:00p	SEDR-18071C	Ct 5,6/7	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
EEM6-25C23C	Ct 23,26,30/1; 2/2	Tu,Fr	7:00p - 10:00p	SEDR-18081K	Mk 6,7/8	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
*EEM6-6D3E	Ct 3,10/2 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	SEDR-18091C	Ct 4,5/9	Tu,We	9:30a - 12:30p 2:00p - 5:00p
EEM6-6D10K	Mk 10,24/2	Sa	10:00a - 1:00p 2:00p - 5:00p	<b>61. Access and Excel Integration with VBA 2010/2007</b>			
EEM6-18021C	Ct 12,13/2	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p	<i>\$3060, 2 days or 4 evenings</i>			
EEM6-35C33K	Mk 21,23,28/2; 2/3	We,Fr	7:00p - 10:00p	AXI7-13C16K	Mk 18,23,25,30/10	We,Mo	7:00p - 10:00p
*EEM6-14C26E	Mk 26/2; 1,5,8/3 (Eng)	Mo,Th	7:00p - 10:00p	AXI7-24C14C	Ct 14,16,21,23/11	Tu,Th	7:00p - 10:00p
EEM6-13C12C	Ct 12,14,19,21/3	Mo,We	7:00p - 10:00p	AXI7-6A9K	Mk 9,16,30/12; 6/1	Sa	10:00a - 1:00p
EEM6-6D17C	Ct 17,24/3	Sa	10:00a - 1:00p 2:00p - 5:00p	AXI7-13C15C	Ct 15,17,22,24/1	Mo,We	7:00p - 10:00p
EEM6-18031K	Mk 19,20/3	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p	AXI7-24C20K	Mk 20,22,27/2; 1/3	Tu,Th	7:00p - 10:00p
*EEM6-6D54E	Ct 7,14/4 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p	AXI7-6A17C	Ct 17,24/3; 7,14/4	Sa	10:00a - 1:00p
EEM6-13C9K	Mk 9,11,16,18/4	Mo,We	7:00p - 10:00p	AXI7-13C33K	Mk 16,18,23,25/4	Mo,We	7:00p - 10:00p
				AXI7-51C11C	Ct 11,14,18,21/5	Fr,Mo	7:00p - 10:00p
				AXI7-6A32K	Mk 9,16,23,30/6	Sa	10:00a - 1:00p
				AXI7-14C25C	Ct 25,28/6; 5,9/7	Mo,Th	7:00p - 10:00p

<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>
<b>62. Microsoft PowerPoint 2016 for Beginners</b>				<b>65. Microsoft PowerPoint 2013 for Advanced Users</b>			
<i>\$960, 1 day or 2 evenings</i>				<i>\$960, 1 day or 2 evenings</i>			
GR6I-6A21K	Mk 4,11/11	Sa	10:00a - 1:00p	GT3A-6D34K	Mk 4/11	Sa	10:00a - 1:00p
GR6I-45C9C	Ct 9,10/11	Th,Fr	7:00p-10:00p				2:00p- 5:00p
GR6I-12C4K	Mk 4,5/12	Mo,Tu	7:00p-10:00p	GT3A-45C9C	Ct 9,10/11	Th,Fr	7:00p-10:00p
GR6I-35C27C	Ct 27,29/12	We,Fr	7:00p-10:00p	GT3A-17111C	Ct 24/11	Fr	9:30a-12:30p
GR6I-6A20K	Mk 20,27/1	Sa	10:00a - 1:00p				2:00p - 5:00p
GR6I-6D10C	Ct 10/2	Sa	10:00a - 1:00p	GT3A-35C6K	Mk 6,8/12	We,Fr	7:00p-10:00p
			2:00p - 5:00p	GT3A-17121K	Mk 8/12	Fr	9:30a-12:30p
GR6I-12C5K	Mk 5,6/3	Mo,Tu	7:00p-10:00p				2:00p - 5:00p
GR6I-13C26C	Ct 26,28/3	Mo,We	7:00p-10:00p	*GT3A-6A9E	Ct 9,16/12 (Eng)	Sa	10:00a - 1:00p
GR6I-51C20K	Mk 20,23/4	Fr,Mo	7:00p-10:00p	GT3A-35C27C	Ct 27,29/12	We,Fr	7:00p-10:00p
GR6I-6A5C	Ct 5,12/5	Sa	10:00a - 1:00p	GT3A-45C25C	Ct 25,26/1	Th,Fr	7:00p-10:00p
GR6I-6A9K	Mk 9,16/6	Sa	10:00a - 1:00p	*GT3A-45C32E	Ct 25,26/1 (Eng)	Th,Fr	7:00p-10:00p
GR6I-45C21C	Ct 21,22/6	Th,Fr	7:00p-10:00p	GT3A-18011C	Ct 26/1	Fr	9:30a-12:30p
<b>63. Microsoft PowerPoint 2016 for Advanced Users</b>							2:00p - 5:00p
<i>\$960, 1 day or 2 evenings</i>				GT3A-6D27K	Mk 27/1	Sa	10:00a - 1:00p
GT6A-6A21C	Ct 4,11/11	Sa	10:00a - 1:00p				2:00p - 5:00p
GT6A-45C9K	Mk 9,10/11	Th,Fr	7:00p-10:00p	GT3A-6D10C	Ct 10/2	Sa	10:00a - 1:00p
GT6A-12C4C	Ct 4,5/12	Mo,Tu	7:00p-10:00p				2:00p - 5:00p
GT6A-35C27K	Mk 27,29/12	We,Fr	7:00p-10:00p	GT3A-18021K	Mk 28/2	We	9:30a-12:30p
GT6A-6A13C	Ct 13,20/1	Sa	10:00a - 1:00p				2:00p - 5:00p
GT6A-6A3K	Mk 3,10/2	Sa	10:00a - 1:00p	GT3A-45C33K	Mk 8,9/3	Th,Fr	7:00p-10:00p
GT6A-23C27C	Ct 27,28/2	Tu,We	7:00p-10:00p	GT3A-6A10C	Ct 10,17/3	Sa	10:00a - 1:00p
GT6A-12C19K	Mk 19,20/3	Mo,Tu	7:00p-10:00p	*GT3A-6A53E	Ct 10,17/3 (Eng)	Sa	10:00a - 1:00p
GT6A-6D14C	Ct 14/4	Sa	10:00a - 1:00p	GT3A-18031K	Mk 15/3	Th	9:30a-12:30p
			2:00p - 5:00p				2:00p - 5:00p
GT6A-6A32K	Mk 5,12/5	Sa	10:00a - 1:00p	GT3A-13C26C	Ct 26,28/3	Mo,We	7:00p-10:00p
GT6A-45C31C	Ct 31/5; 1/6	Th,Fr	7:00p-10:00p	GT3A-18041C	Ct 11/4	We	9:30a-12:30p
GT6A-24C19K	Mk 19,21/6	Tu,Th	7:00p-10:00p				2:00p - 5:00p
<b>64. Microsoft PowerPoint 2013 for Beginners</b>				GT3A-51C27K	Mk 27,30/4	Fr,Mo	7:00p-10:00p
<i>\$960, 1 day or 2 evenings</i>				*GT3A-45C43E	Ct 3,4/5 (Eng)	Th,Fr	7:00p-10:00p
GR3I-6A11C	Ct 11,18/11	Sa	10:00a - 1:00p	GT3A-35C16C	Ct 16,18/5	We,Fr	7:00p-10:00p
GR3I-17111C	Ct 29/11	We	9:30a-12:30p	GT3A-18051K	Mk 23/5	We	9:30a-12:30p
			2:00p - 5:00p				2:00p - 5:00p
GR3I-35C29K	Mk 29/11; 1/12	We,Fr	7:00p-10:00p	GT3A-12C19K	Mk 19,25/6	Tu,Mo	7:00p-10:00p
GR3I-17121K	Mk 20/12	We	9:30a-12:30p	GT3A-18061K	Mk 20/6	We	9:30a-12:30p
			2:00p - 5:00p				2:00p - 5:00p
GR3I-45C28C	Ct 28,29/12	Th,Fr	7:00p-10:00p	*GT3A-6A43E	Ct 23,30/6 (Eng)	Sa	10:00a - 1:00p
GR3I-35C10K	Mk 10,12/1	We,Fr	7:00p-10:00p	GT3A-6A30C	Ct 30/6; 7/7	Sa	10:00a - 1:00p
GR3I-18011K	Mk 24/1	We	9:30a-12:30p	GT3A-18071C	Ct 19/7	Th	9:30a-12:30p
			2:00p - 5:00p				5:00p - 6:00p
GR3I-13C12C	Ct 12,14/2	Mo,We	7:00p-10:00p	GT3A-18081K	Mk 16/8	Th	9:30a-12:30p
GR3I-18021C	Ct 20/2	Tu	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GT3A-18091K	Mk 27/9	Th	9:30a-12:30p
GR3I-6A24K	Mk 24/2; 3/3	Sa	10:00a - 1:00p				2:00p - 5:00p
GR3I-18031K	Mk 7/3	We	9:30a-12:30p	<b>66. Microsoft PowerPoint 2010 for Beginners</b>			
			2:00p - 5:00p	<i>\$960, 1 day or 2 evenings</i>			
GR3I-51C23C	Ct 23,26/3	Fr,Mo	7:00p-10:00p	GR0I-17111K	Mk 6/11	Mo	9:30a-12:30p
GR3I-18041C	Ct 3/4	Tu	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-6A11C	Ct 11,18/11	Sa	10:00a - 1:00p
GR3I-24C17K	Mk 17,19/4	Tu,Th	7:00p-10:00p	GR0I-17121C	Ct 4/12	Mo	9:30a-12:30p
GR3I-18051K	Mk 3/5	Th	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-45C7K	Mk 7,8/12	Th,Fr	7:00p-10:00p
GR3I-6A19C	Ct 19,26/5	Sa	10:00a - 1:00p	GR0I-18011C	Ct 10/1	We	9:30a-12:30p
GR3I-18061C	Ct 1/6	Fr	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-18021K	Mk 5/2	Mo	9:30a-12:30p
GR3I-6A9K	Mk 9,16/6	Sa	10:00a - 1:00p				2:00p - 5:00p
GR3I-18071K	Mk 3/7	Tu	9:30a-12:30p	GR0I-18031C	Ct 19/3	Mo	9:30a-12:30p
			2:00p - 5:00p				2:00p - 5:00p
GR3I-51C6C	Ct 6,9/7	Fr,Mo	7:00p-10:00p	GR0I-18041K	Mk 18/4	We	9:30a-12:30p
GR3I-18081C	Ct 8/8	We	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-18051C	Ct 14/5	Mo	9:30a-12:30p
GR3I-18091K	Mk 5/9	We	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-18061K	Mk 12/6	Tu	9:30a-12:30p
GR3I-18101C	Ct 5/10	Fr	9:30a-12:30p				2:00p - 5:00p
			2:00p - 5:00p	GR0I-18071C	Ct 9/7	Mo	9:30a-12:30p
							2:00p - 5:00p
				GR0I-18081K	Mk 3/8	Fr	9:30a-12:30p
							2:00p - 5:00p
				GR0I-18091C	Ct 14/9	Fr	9:30a-12:30p

Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
GR0I-18101K	Mk 8/10	Mo	2:00p - 5:00p 9:30a -12:30p 2:00p - 5:00p	<b>70. Visual Design for PowerPoint Presentations 2010/2007</b> \$960, 1 day			
<b>67. Microsoft PowerPoint 2010 for Advanced Users</b> \$960, 1 day or 2 evenings				GDP0-17101C	Ct 18/10	We	9:30a -12:30p 2:00p - 5:00p
GPOA-17111K	Mk 3/11	Fr	9:30a -12:30p 2:00p - 5:00p	GDP0-17111K	Mk 15/11	We	9:30a -12:30p 2:00p - 5:00p
GPOA-6A33K	Mk 18,25/11	Sa	10:00a - 1:00p	GDP0-17121C	Ct 27/12	We	9:30a -12:30p 2:00p - 5:00p
GPOA-6A33C	Ct 25/11; 2/12	Sa	10:00a - 1:00p	GDP0-18011C	Ct 12/1	Fr	9:30a -12:30p 2:00p - 5:00p
GPOA-17121C	Ct 1/12	Fr	9:30a -12:30p 2:00p - 5:00p	GDP0-18021K	Mk 15/2	Th	9:30a -12:30p 2:00p - 5:00p
GPOA-18011K	Mk 15/1	Mo	9:30a -12:30p 2:00p - 5:00p	GDP0-18031C	Ct 26/3	Mo	9:30a -12:30p 2:00p - 5:00p
GPOA-18021C	Ct 14/2	We	9:30a -12:30p 2:00p - 5:00p	GDP0-18041K	Mk 18/4	We	9:30a -12:30p 2:00p - 5:00p
GPOA-18031C	Ct 23/3	Fr	9:30a -12:30p 2:00p - 5:00p	GDP0-18051C	Ct 29/5	Tu	9:30a -12:30p 2:00p - 5:00p
GPOA-18041K	Mk 24/4	Tu	9:30a -12:30p 2:00p - 5:00p	GDP0-18061K	Mk 22/6	Fr	9:30a -12:30p 2:00p - 5:00p
GPOA-18051C	Ct 30/5	We	9:30a -12:30p 2:00p - 5:00p	GDP0-18071C	Ct 26/7	Th	9:30a -12:30p 2:00p - 5:00p
GPOA-18061C	Ct 27/6	We	9:30a -12:30p 2:00p - 5:00p	GDP0-18081K	Mk 2/8	Th	9:30a -12:30p 2:00p - 5:00p
GPOA-18071K	Mk 25/7	We	9:30a -12:30p 2:00p - 5:00p	GDP0-18091C	Ct 19/9	We	9:30a -12:30p 2:00p - 5:00p
GPOA-18081C	Ct 22/8	We	9:30a -12:30p 2:00p - 5:00p	<b>71. Microsoft Visio 2013</b> \$2040, 2 days or 4 evenings			
GPOA-18091C	Ct 24/9	Mo	9:30a -12:30p 2:00p - 5:00p	GV06-17111K	Mk 22,23/11	We,Th	9:30a -12:30p 2:00p - 5:00p
<b>68. Enhancing Microsoft PowerPoint 2016 Presentations with Multimedia Elements</b> \$960, 1 day				GV06-17121C	Ct 18,19/12	Mo,Tu	9:30a -12:30p 2:00p - 5:00p
EE6M-17111C	Ct 14/11	Tu	9:30a -12:30p 2:00p - 5:00p	GV06-18021C	Ct 14,15/2	We,Th	9:30a -12:30p 2:00p - 5:00p
EE6M-17121K	Mk 7/12	Th	9:30a -12:30p 2:00p - 5:00p	GV06-18041K	Mk 25,26/4	We,Th	9:30a -12:30p 2:00p - 5:00p
EE6M-18011K	Mk 25/1	Th	9:30a -12:30p 2:00p - 5:00p	GV06-18061C	Ct 4,5/6	Mo,Tu	9:30a -12:30p 2:00p - 5:00p
EE6M-18021K	Mk 23/2	Fr	9:30a -12:30p 2:00p - 5:00p	GV06-18081K	Mk 30,31/8	Th,Fr	9:30a -12:30p 2:00p - 5:00p
EE6M-18031C	Ct 14/3	We	9:30a -12:30p 2:00p - 5:00p	GV06-18101C	Ct 11,12/10	Th,Fr	9:30a -12:30p 2:00p - 5:00p
EE6M-18041C	Ct 6/4	Fr	9:30a -12:30p 2:00p - 5:00p	<b>72. Microsoft Access 2016 for Beginners</b> \$2040, 2 days or 4 evenings			
EE6M-18051K	Mk 11/5	Fr	9:30a -12:30p 2:00p - 5:00p	DD6I-35C18C	Ct 18,20,25,27/10	We,Fr	7:00p -10:00p
EE6M-18061K	Mk 19/6	Tu	9:30a -12:30p 2:00p - 5:00p	DD6I-6A18K	Mk 18,25/11; 2,9/12	Sa	10:00a - 1:00p
EE6M-18071C	Ct 4/7	We	9:30a -12:30p 2:00p - 5:00p	DD6I-14C18C	Ct 18,21,28/12; 4/1	Mo,Th	7:00p -10:00p
EE6M-18081C	Ct 27/8	Mo	9:30a -12:30p 2:00p - 5:00p	DD6I-35C17K	Mk 17,19,24,26/1	We,Fr	7:00p -10:00p
EE6M-18091K	Mk 7/9	Fr	9:30a -12:30p 2:00p - 5:00p	DD6I-24C20C	Ct 20,22,27/2; 1/3	Tu,Th	7:00p -10:00p
<b>69. Visual Design for PowerPoint Presentations 2016</b> \$960, 1 day				DD6I-13C19K	Mk 19,21,26,28/3	Mo,We	7:00p -10:00p
GDP6-17121K	Mk 14/12	Th	9:30a -12:30p 2:00p - 5:00p	DD6I-24C17C	Ct 17,19,24,26/4	Tu,Th	7:00p -10:00p
GDP6-18021C	Ct 9/2	Fr	9:30a -12:30p 2:00p - 5:00p	DD6I-6A12K	Mk 12,19,26/5; 2/6	Sa	10:00a - 1:00p
GDP6-18041C	Ct 3/4	Tu	9:30a -12:30p 2:00p - 5:00p	DD6I-35C20C	Ct 20,22,27,29/6	We,Fr	7:00p -10:00p
GDP6-18061C	Ct 13/6	We	9:30a -12:30p 2:00p - 5:00p	<b>73. Microsoft Access 2016 for Advanced Users</b> \$2460, 2 days or 4 evenings			
GDP6-18081C	Ct 31/8	Fr	9:30a -12:30p 2:00p - 5:00p	DD6A-51C17K	Mk 17,20,24,27/11	Fr,Mo	7:00p -10:00p
GDP6-18101C	Ct 11/10	Th	9:30a -12:30p 2:00p - 5:00p	DD6A-24C19C	Ct 19,21,28/12; 2/1	Tu,Th	7:00p -10:00p
<b>70. Visual Design for PowerPoint Presentations 2010/2007</b> \$960, 1 day				DD6A-13C22K	Mk 22,24,29,31/1	Mo,We	7:00p -10:00p
GDP0-17101C	Ct 18/10	We	9:30a -12:30p 2:00p - 5:00p	DD6A-35C21C	Ct 21,23,28/2; 2/3	We,Fr	7:00p -10:00p
GDP0-17111K	Mk 15/11	We	9:30a -12:30p 2:00p - 5:00p	DD6A-35C21K	Mk 21,23,28/3; 4/4	We,Fr	7:00p -10:00p
GDP0-17121C	Ct 27/12	We	9:30a -12:30p 2:00p - 5:00p	DD6A-14C16C	Ct 16,19,23,26/4	Mo,Th	7:00p -10:00p
GDP0-18011C	Ct 12/1	Fr	9:30a -12:30p 2:00p - 5:00p	DD6A-25C15K	Mk 15,18,25,29/5	Tu,Fr	7:00p -10:00p
GDP0-18021K	Mk 15/2	Th	9:30a -12:30p 2:00p - 5:00p	DD6A-6A16C	Ct 16,23,30/6; 7/7	Sa	10:00a - 1:00p
GDP0-18031C	Ct 26/3	Mo	9:30a -12:30p 2:00p - 5:00p	<b>74. Microsoft Access 2013 for Beginners</b> \$2040, 2 days or 4 evenings			
GDP0-18041K	Mk 18/4	We	9:30a -12:30p 2:00p - 5:00p	DD3I-6A04C	Ct 4,11,18,25/11	Sa	10:00a - 1:00p
GDP0-18051C	Ct 29/5	Tu	9:30a -12:30p 2:00p - 5:00p	DD3I-17111C	Ct 14,15/11	Tu,We	9:30a -12:30p 2:00p - 5:00p
GDP0-18061K	Mk 22/6	Fr	9:30a -12:30p 2:00p - 5:00p				
GDP0-18071C	Ct 26/7	Th	9:30a -12:30p 2:00p - 5:00p				
GDP0-18081K	Mk 2/8	Th	9:30a -12:30p 2:00p - 5:00p				
GDP0-18091C	Ct 19/9	We	9:30a -12:30p 2:00p - 5:00p				

Course	Centre Dates	Day	Time	Course	Centre Dates	Day	Time
DD3I-13C20K	Mk 20,22,27,29/11	Mo,We	7:00p-10:00p	DA0A-18011K	Mk 8/1	Mo	9:30a-12:30p
DD3I-17121K	Mk 4,5/12	Mo,Tu	9:30a-12:30p		8,9/1	Mo,Tu	2:00p- 5:00p
			2:00p- 5:00p		9/1	Tu	9:00a-12:30p
DD3I-35C20C	Ct 20,21,27,28/12	We,Th	7:00p-10:00p	DA0A-18031C	Ct 12,13/3	Mo,Tu	9:30a-12:30p
DD3I-18011K	Mk 24,25/1	We,Th	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	DA0A-18051K	Mk 28,29/5	Mo,Tu	9:30a-12:30p
DD3I-13C29C	Ct 29,31/1; 5,7/2	Mo,We	7:00p-10:00p				2:00p- 5:00p
DD3I-24C27K	Mk 27/2; 1,6,8/3	Tu,Th	7:00p-10:00p	DA0A-18071C	Ct 23,24/7	Mo,Tu	9:30a-12:30p
DD3I-18031C	Ct 1,2/3	Th,Fr	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	DA0A-18091K	Mk 17,18/9	Mo,Tu	9:30a-12:30p
DD3I-35C28C	Ct 28/3; 4,6,11/4	We,Fr	7:00p-10:00p				2:00p- 5:00p
DD3I-13C23K	Mk 23,25,30/4; 2/5	Mo,We	7:00p-10:00p	<b>78. Powerful Queries Using Microsoft Access 2010/2007</b>			
DD3I-18051K	Mk 7,8/5	Mo,Tu	9:30a-12:30p	<i>\$1380, 1 day or 2 evenings</i>			
			2:00p- 5:00p	PQM0-13C13K	Mk 13,15/11	Mo,We	7:00p-10:00p
DD3I-6A19C	Ct 19,26/5; 2,9/6	Sa	10:00a- 1:00p	PQM0-24C32C	Ct 28,30/11	Tu,Th	7:00p-10:00p
DD3I-14C25K	Mk 25,28/6; 5,9/7	Mo,Th	7:00p-10:00p	PQM0-3D29C	Ct 29/11	We	9:45a-12:45p
DD3I-18071C	Ct 12,13/7	Th,Fr	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PQM0-6D30K	Mk 30/12	Sa	10:00a- 1:00p
DD3I-18091K	Mk 3,4/9	Mo,Tu	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PQM0-1D15K	Mk 15/1	Mo	9:45a-12:45p
							2:00p- 5:00p
<b>75. Microsoft Access 2013 for Advanced Users</b>				PQM0-12C29C	Ct 29,30/1	Mo,Tu	7:00p-10:00p
<i>\$2460, 2 days or 4 evenings</i>				PQM0-6A24K	Mk 24/2; 3/3	Sa	10:00a- 1:00p
DD3A-6A4C	Ct 4,11,18,25/11	Sa	10:00a- 1:00p	PQM0-4D8C	Ct 8/3	Th	9:45a-12:45p
DD3A-17111K	Mk 28,29/11	Tu,We	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PQM0-45C22C	Ct 22,23/3	Th,Fr	7:00p-10:00p
DD3A-35C6K	Mk 6,8,13,15/12	We,Fr	7:00p-10:00p	PQM0-12C16K	Mk 16,17/4	Mo,Tu	7:00p-10:00p
DD3A-17121C	Ct 20,21/12	We,Th	9:30a-12:30p	PQM0-4D3K	Mk 3/5	Th	9:45a-12:45p
			2:00p- 5:00p				2:00p- 5:00p
DD3A-24C9C	Ct 9,11,16,18/1	Tu,Th	7:00p-10:00p	PQM0-6D19C	Ct 19/5	Sa	10:00a- 1:00p
DD3A-13C12K	Mk 12,14,21,26/2	Mo,We	7:00p-10:00p				2:00p- 5:00p
DD3A-18021C	Ct 26,27/2	Mo,Tu	9:30a-12:30p	PQM0-35C13K	Mk 13,15/6	We,Fr	7:00p-10:00p
			2:00p- 5:00p	PQM0-5D22C	Ct 22/6	Fr	9:45a-12:45p
DD3A-6D10C	Ct 10,17/3	Sa	10:00a- 1:00p				2:00p- 5:00p
			2:00p- 5:00p	<b>79. Microsoft Access 2010/2007 Programming</b>			
DD3A-24C10K	Mk 10,12,17,19/4	Tu,Th	7:00p-10:00p	<i>\$3660, 3 days or 6 evenings</i>			
DD3A-18041K	Mk 26,27/4	Th,Fr	9:30a-12:30p	PA10-42C2C	Ct 2,7,9,14,16,21/11	Th,Tu	7:00p-10:00p
			2:00p- 5:00p	PA10-13C4K	Mk 4,6,11,13,18,20/12	Mo,We	7:00p-10:00p
DD3A-35C16C	Ct 16,18,23,25/5	We,Fr	7:00p-10:00p	PA10-6A6C	Ct 6,13,20,27/1; 3,10/2	Sa	10:00a- 1:00p
DD3A-18061C	Ct 11,12/6	Mo,Tu	9:30a-12:30p	PA10-13C5K	Mk 5,7,12,14,21,26/2	Mo,We	7:00p-10:00p
			2:00p- 5:00p	PA10-24C6C	Ct 6,8,13,20,22,27/2	Tu,Th	7:00p-10:00p
DD3A-6A16K	Mk 16,23,30/6; 7/7	Sa	10:00a- 1:00p	PA10-6D10K	Mk 10,17,24/3	Sa	10:00a- 1:00p
DD3A-18081K	Mk 29,30/8	We,Th	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PA10-35C11C	Ct 11,13,18,20,25,27/4	We,Fr	7:00p-10:00p
DD3A-18101C	Ct 4,5/10	Th,Fr	9:30a-12:30p	PA10-41C17K	Mk 17/5 to 4/6	Th,Mo	7:00p-10:00p
			2:00p- 5:00p	PA10-6D16C	Ct 16,23,30/6	Sa	10:00a- 1:00p
							2:00p- 5:00p
<b>76. Microsoft Access 2010 for Beginners</b>				<b>80. (50413) Mastering Microsoft Project 2010 (Microsoft Official Curriculum)</b>			
<i>\$2040, 2 days or 4 evenings</i>				<i>\$3600, 2 days or 4 evenings</i>			
DA0I-17111K	Mk 7,8/11	Tu,We	9:30a-12:30p	PJ10-13C6C	Ct 6,8,13,15/11	Mo,We	7:00p-10:00p
			2:00p- 5:00p	PJ10-6D32K	Mk 2,9/12	Sa	10:00a- 1:00p
DA0I-24C21C	Ct 21,23,28,30/11	Tu,Th	7:00p-10:00p				2:00p- 5:00p
DA0I-17121C	Ct 12,13/12	Tu,We	9:30a-12:30p	PJ10-12D32C	Ct 11,12/12	Mo,Tu	9:45a-12:45p
			2:00p- 5:00p				2:00p- 5:00p
DA0I-35C27K	Mk 27,29/12; 3,5/1	We,Fr	7:00p-10:00p	PJ10-45C4C	Ct 4,5,11,12/1	Th,Fr	7:00p-10:00p
DA0I-18021C	Ct 5,6/2	Mo,Tu	9:30a-12:30p	PJ10-24C6K	Mk 6,8,13,20/2	Tu,Th	7:00p-10:00p
			2:00p- 5:00p	PJ10-34D7K	Mk 7,8/2	We,Th	9:45a-12:45p
DA0I-18041K	Mk 16,17/4	Mo,Tu	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PJ10-6D10C	Ct 10,17/3	Sa	9:45a-12:45p
DA0I-18061C	Ct 28,29/6	Th,Fr	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PJ10-23D3C	Ct 3,4/4	Tu,We	9:45a-12:45p
DA0I-18081K	Mk 14,15/8	Tu,We	9:30a-12:30p				2:00p- 5:00p
			2:00p- 5:00p	PJ10-13C16K	Mk 16,18,23,25/4	Mo,We	7:00p-10:00p
<b>77. Microsoft Access 2010 for Advanced Users</b>				PJ10-24C8C	Ct 8,10,15,17/5	Tu,Th	7:00p-10:00p
<i>\$2460, 2 days or 4 evenings</i>				PJ10-34D30K	Mk 30,31/5	We,Th	9:45a-12:45p
DA0A-13C33C	Ct 20,22,27,29/11	Mo,We	7:00p-10:00p				2:00p- 5:00p
DA0A-17111C	Ct 22,23/11	We,Th	9:30a-12:30p	PJ10-45C33K	Mk 14,15,21,22/6	Th,Fr	7:00p-10:00p
			2:00p- 5:00p				
DA0A-17121K	Mk 28,29/12	Th,Fr	9:30a-12:30p				
			2:00p- 5:00p				
DA0A-6D30K	Mk 30/12; 6/1	Sa	10:00a- 1:00p				
			2:00p- 5:00p				

<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>	<i>Course</i>	<i>Centre Dates</i>	<i>Day</i>	<i>Time</i>
<b>81 - Microsoft Project 2013</b>							
<i>\$1040, 1 day or 2 evenings</i>							
MP06-17111K	Mk 8/11	We	9:30a - 12:30p 2:00p - 5:00p	*IND9-13D12E	Ct 21,26/3 (Eng)	We,Mo	2:00p - 5:00p 9:45a - 12:45p 2:00p - 5:00p
MP06-45C9C	Ct 9,10/11	Th,Fr	7:00p - 10:00p	*IND9-41C1E	Ct 22,26,29/3; 9/4 (Eng)	Th,Mo	7:00p - 10:00p
MP06-6A9K	Mk 9,16/12	Sa	10:00a - 1:00p	IND9-18041K	Mk 11,12/4	We,Th	9:30a - 12:30p 2:00p - 5:00p
MP06-17121C	Ct 14/12	Th	9:30a - 12:30p 2:00p - 5:00p	*IND9-6D17E	Ct 14,21/4 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
MP06-35C27C	Ct 27,29/12	We,Fr	7:00p - 10:00p	IND9-14C26C	Ct 23,26,30/4; 3/5	Mo,Th	7:00p - 10:00p
MP06-13C29K	Mk 29,31/1	Mo,We	7:00p - 10:00p	IND9-24D17K	Mk 26/4; 3/5	Th	9:45a - 12:45p 2:00p - 5:00p
MP06-18021C	Ct 7/2	We	9:30a - 12:30p 2:00p - 5:00p	IND9-6D33K	Mk 28/4; 5/5	Sa	10:00a - 1:00p 2:00p - 5:00p
MP06-6D10C	Ct 10/2	Sa	10:00a - 1:00p 2:00p - 5:00p	IND9-24C10K	Mk 3,8,10,15/5	Th,Tu	7:00p - 10:00p
MP06-24C32K	Mk 13,15/3	Tu,Th	7:00p - 10:00p	*IND9-25D8E	Ct 18,25/5 (Eng)	Fr	9:45a - 12:45p 2:00p - 5:00p
MP06-12C26C	Ct 26,27/3	Mo,Tu	7:00p - 10:00p	*IND9-35C02E	Ct 23,25,30/5; 1/6 (Eng)	We,Fr	7:00p - 10:00p
MP06-45C26K	Mk 26,27/4	Th,Fr	7:00p - 10:00p	IND9-18051C	Ct 30,31/5	We,Th	9:30a - 12:30p 2:00p - 5:00p
MP06-18041K	Mk 27/4	Fr	9:30a - 12:30p 2:00p - 5:00p	*IND9-6D12E	Ct 2,9/6 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p
MP06-6A5C	Ct 5,12/5	Sa	10:00a - 1:00p	IND9-18061K	Mk 4,5/6	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
MP06-24C12K	Mk 12,14/6	Tu,Th	7:00p - 10:00p	IND9-35C34C	Ct 6,8,13,15/6	We,Fr	7:00p - 10:00p
MP06-6A32C	Ct 23,30/6	Sa	10:00a - 1:00p	IND9-52C25K	Mk 15,19,22,26/6	Fr,Tu	7:00p - 10:00p
MP06-18061C	Ct 28/6	Th	9:30a - 12:30p 2:00p - 5:00p	IND9-13D32K	Mk 25,27/6	Mo,We	9:45a - 12:45p 2:00p - 5:00p
MP06-18081K	Mk 21/8	Tu	9:30a - 12:30p 2:00p - 5:00p	IND9-6D34K	Mk 30/6; 7/7	Sa	10:00a - 1:00p 2:00p - 5:00p
<b>82 - Adobe InDesign CC/CS6</b>							
<i>\$2040, 12 hours in 4 sessions</i>							
mIND9-51C27M	Ct 27,30/10; 3,6/11	Fr,Mo	7:00p - 10:00p	IND9-18071C	Ct 30,31/7	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
IND9-52C6K	Mk 27,31/10; 3,7/11	Fr,Tu	7:00p - 10:00p	IND9-18081K	Mk 16,17/8	Th,Fr	9:30a - 12:30p 2:00p - 5:00p
IND9-17111C	Ct 1,2/11	We,Th	9:30a - 12:30p 2:00p - 5:00p	IND9-18091C	Ct 10,11/9	Mo,Tu	9:30a - 12:30p 2:00p - 5:00p
m*IND9-6A14A	Ct 4,11,18,25/11 (Eng)	Sa	10:00a - 1:00p				
*IND9-52A13E	Ct 7,10,14,17/11 (Eng)	Tu,Fr	9:45a - 12:45p				
IND9-52C20C	Ct 10,14,17,21/11	Fr,Tu	7:00p - 10:00p				
IND9-6D7K	Mk 11,18/11	Sa	10:00a - 1:00p 2:00p - 5:00p				
IND9-35D8K	Mk 17,22/11	Fr,We	9:45a - 12:45p 2:00p - 5:00p				
*IND9-13C42E	Ct 27,29/11; 4,6/12 (Eng)	Mo,We	7:00p - 10:00p				
m*IND9-35C6A	Ct 6,8,13,15/12 (Eng)	We,Fr	7:00p - 10:00p				
*IND9-6D18E	Ct 9,16/12 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p				
mIND9-6D9M	Ct 9,16/12	Sa	10:00a - 1:00p 2:00p - 5:00p				
IND9-35C34K	Mk 13,15,20,27/12	We,Fr	7:00p - 10:00p				
IND9-17121K	Mk 14,15/12	Th,Fr	9:30a - 12:30p 2:00p - 5:00p				
IND9-6D2K	Mk 30/12; 6/1	Sa	10:00a - 1:00p 2:00p - 5:00p				
*IND9-35A13E	Ct 3,5,10,12/1 (Eng)	We,Fr	9:45a - 12:45p				
IND9-41C7C	Ct 4,8,11,15/1	Th,Mo	7:00p - 10:00p				
IND9-24D2K	Mk 11,16/1	Th,Tu	9:45a - 12:45p 2:00p - 5:00p				
*IND9-24C33E	Ct 23,25,30/1; 1/2 (Eng)	Tu,Th	7:00p - 10:00p				
IND9-41C4K	Mk 25,29/1; 1,5/2	Th,Mo	7:00p - 10:00p				
IND9-18011C	Ct 30,31/1	Tu,We	9:30a - 12:30p 2:00p - 5:00p				
*IND9-24D23E	Ct 1,6/2 (Eng)	Th,Tu	9:45a - 12:45p 2:00p - 5:00p				
*IND9-6D13E	Ct 3,10/2 (Eng)	Sa	10:00a - 1:00p 2:00p - 5:00p				
IND9-18021K	Mk 27,28/2	Tu,We	9:30a - 12:30p 2:00p - 5:00p				
IND9-52C2C	Ct 27/2; 2,6,9/3	Tu,Fr	7:00p - 10:00p				
IND9-6D3K	Mk 3,10/3	Sa	10:00a - 1:00p 2:00p - 5:00p				
IND9-13D26K	Mk 7,12/3	We,Mo	9:45a - 12:45p 2:00p - 5:00p				
IND9-35C21K	Mk 14,16,21,23/3	We,Fr	7:00p - 10:00p				
IND9-18031C	Ct 15,16/3	Th,Fr	9:30a - 12:30p				